

Memorandum



Date: March 18, 2021

To: Gary Hartfield, Division Director
Small Business Development Division
Internal Services Department (ISD)

From: Julie Balogh, Manager *JB*
Airports & Contracts Section
Environmental Monitoring and Restoration Division
Division of Environmental Resources Management (DERM), RER

Subject: CSBE goal for E14-RER-03 Project #023-E14/03-CEI, Groundwater Monitoring Plan Implementation at the Ludlam Trail Corridor Project, on behalf of Parks, Recreation and Open Spaces Department

SENT VIA EMAIL

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal for monitoring well installation and sampling under the E14-RER-03 Professional Services Agreement, Project #023-E14/03-CEI, on behalf of Parks, Recreation and Open Spaces Department.

The subject project consists of the installation (drilling) of fifteen (15) monitoring wells, quarterly sampling, and reporting. This contract, originating from the E14-RER-03 Professional Services Agreement, has been assigned to Cherokee Enterprises, Inc. (CEI).

The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize a CSBE subcontractor for this project. Please advise DERM in the event of availability of CSBE drilling companies.

Thank you for your attention to this matter. If additional information is required, please contact me at (305) 372-6700.

JB
Attachments

ec: Laurie Johnson, ISD
DERM File (HWR-836)