

# Memorandum



**Date:** July 1, 2021

**To:** Gary Hartfield, Division Director  
Small Business Development Division  
Internal Services Department (ISD)

**From:** Julie Balogh, Manager  $\beta$   
Airports & Contracts Section  
Environmental Monitoring and Restoration Division  
Division of Environmental Resources Management (DERM), RER

**Subject:** CSBE goal for E14-RER-03 Project #031-E14/03-CEI, Soil and Groundwater Sampling at the NDLF Maintenance Shop, on behalf of Internal Services Department

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## **SENT VIA EMAIL**

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal for monitoring well installation, soil boring advancement and sampling under the E14-RER-03 Professional Services Agreement, Project #031-E14/03-CEI, on behalf of Internal Services Department.

The subject project consists of the installation (drilling) of monitoring wells, advancement (drilling) of soil borings, sampling and reporting. This contract, originating from the E14-RER-03 Professional Services Agreement, has been assigned to Cherokee Enterprises, Inc. (CEI).

**The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize a CSBE subcontractor for this project. Please advise DERM in the event of availability of CSBE drilling companies.**

Thank you for your attention to this matter. If additional information is required, please contact me at (305) 372-6700.

JB  
Attachments

ec: Laurie Johnson, ISD  
DERM File (ENC-140)