



October 20, 2014

Project No's: **20140183 – Push Button Contract for Sidewalk Improvements**
20140184 – Push Button Contract for Sidewalk Improvements

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid **by Thursday October 23, 2014, at 1:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160** or **via email to twj@miamidade.gov**. If you have any questions, please contact me at (305) 375-3123.

Sincerely,

Tyrone White
Contract Certification Specialist
Small Business Development Division
Miami-Dade County Internal Services Department
☎ Office: (305) 375-3123 | 📠 Fax: (305) 375-3160
Email: twj@miamidade.gov



<http://www.miamidade.gov/internalservices/small-business.asp>

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 **FAX: 375-3160**

PROGRAM COORDINATOR: **Tyrone White**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Push Button Contract for Sidewalk Improvements**

PROJECT NUMBERS: **20140183 & 20140184**

Estimated Contract Amount: **\$355,895.00 (each)**

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: Push Button Contract for Sidewalk Improvements

PROJECT NUMBERS: 20140183 & 20140184

ESTIMATED CONTRACT AMOUNT: \$355,895.00 (each)

PROJECT DESCRIPTION

Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents. Work includes construction of new sidewalks, sidewalk connectors, driveway approaches, curb ramps, curbs and/or gutters. Reconstruction and/or repairs of existing sidewalks, driveway approaches, curb ramps, curbs and/or gutters; removal and disposal of various existing pavements, existing trees, tree roots, debris; grading and preparation of subgrade, sodding and adjustment of existing utility valve covers to new finished grade. One or a combination of more than one of the work described herein may be required to be performed at any given site pursuant to the requirements of the Work Order governing the site.

Licensing Requirement:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:

A Certificate of Competency from the County's Construction Trades Qualifying Board as a **General Engineering Contractor or as a Specialty Engineering Contractor**, commensurate to the requirements of the Scope of Work, in one or more engineering crafts to include paving engineering contractor or concrete-work engineering contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified. Pursuant to Section 255.20, Florida Statutes (F.S.) has been prequalified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents. Contractors seeking consideration under this Paragraph shall submit along with the Bid Documents for review and consideration, current copy(ies) of their FDOT Certificate(s) of Qualification, Certification of Work Underway, and Status of Contract(s) On Hand. Acceptable FDOT prequalification(s) necessary to perform the Work specified in the Contract Documents include the Sidewalk Work Class.

Experience Requirement:

The Bidder must demonstrate experience on a **minimum of two (2) similar projects as a prime contractor or sub-contractor** in projects with scopes comparable to the Project Scope of Work. The experience may be demonstrated by the following:

Providing a **detailed description of completed projects, similar to the Project Scope of Work, in which the Bidder is currently engaged or has completed within the past eight (8) years.** List and describe those projects performed for government clients, similar size private entities, and any work performed for the County. The description should identify for each project (1) the client, (2) description of work, (3) total dollar value of the contract, (4) contract duration, (5) customer contact person and phone number for reference, (6) statement or notation of whether Bidder is/was the prime contractor or subcontractor, and (7) the results of the project; **OR**

Pursuant to Section 255.20, F.S., the County may consider a bid from a Bidder in good standing, meeting the license requirements above, that has been **prequalified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents.** Contractors seeking consideration under this Paragraph shall submit along with the Bid Documents for review and consideration, current copy(ies) of their **FDOT Certificate(s) of Qualification in the Sidewalk Work Class, Certification of Work Underway, and Status of Contract(s) On Hand.**

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: twj@miamidade.gov or via fax (305) 375-3160 attention Mr. Tyrone White.

_____ Proposer (PRIME) has experience completing projects with a similar size and scope as this project, meets the requirements as indicated in the Project Description, Licensing Requirement and Experience Requirement sections and can perform the work as required.

_____ Proposer (PRIME) DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the Project Description and Licensing Requirement and Experience Requirement sections.

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____

PLEASE LIST YOUR FIRMS HISTORY OF SIMILAR PROJECTS, REASON WHY YOUR FIRM DOES NOT MEET THE EXPERIENCE REQUIREMENTS (IF APPLICABLE) AND ANY COMMENTS YOU MAY HAVE ON THE NEXT PAGE

SIMILAR PROJECTS AS PRIME OR SUB-CONTRACTOR

Please list your firm's history of "Projects with Similar Scopes of Work":

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

REASONS & COMMENTS
