

Date: 6/16/2022

Memorandum



To: Gary Hartfield, Director
Small Business Development Division

From: Arturo Duharte, PROS Construction Contracts Specialist *Arturo Duharte*
Parks, Recreation and Open Spaces Department

Subject: Highland Oaks Park – Pickleball Court
Contract No: 2022HOPC

The Department of Parks, Recreation and Open Spaces (PROS) respectfully request that the Division of Small Business Development (SBD) review for CSBE and SBE Construction goals.

Scope of Work

The Highland Oaks Park – Pickleball Court Park project – Contractor shall construct new 70' x 130' asphalt foundation with concrete curb apron/perimeter for placement of four (4) pickleball court's (per owner shop drawing) to include post/nets, lined for play per USA Pickleball Association (USAPA) guidelines/specifications.

Estimated Base Cost: \$121,000.00

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) is requesting that the Bidder or vendor key personnel experience shall have completed at least two (2) projects of similar size and scope, in accordance with Resolution No. R-1122-21. Bidder shall provide evidence of this experience; project names; dollar values and contract information for verification purposes. The experience of the bidding or proposing Contractor's key personnel will be considered in assessing the Contractor's experience. This information should be entered on form 00450 Bidder's Statement of Qualifications and Business References, highlighting at least two comparable projects, and using additional pages as needed.

Project Location

Highland Oaks Park - 20300 NE 24th Avenue, Miami, FL 33180.

PROS respectfully requests that SBD consider a total **3.76% SBE Construction Goal** Fencing Contractor or no Measure. An analysis of the CSBE Program Ordinance 97-52 as amended, and I.O 3-22 has been conducted and requests use of the 7360 Contract to ensure sufficient participation of Contractors experienced with the specialty trade.

Thank you in advance for your cooperation.

Attachments: Project Measure Analysis
Exhibit "A" Construction Breakdown
Exhibit "B" General Conditions / Site Work Breakdown

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-1 Community Workforce Program (CWP)

PROJECT INFORMATION See attachment

Project No.: 2022HOPC **Contract No.** 2022HOPC

Contract/Project Title: Highland Oaks Park - Pickleball Court

Description/Scope of Work: The Contractor shall furnish all labor, equipment and materials required to comply with the intent of the work described in the contract documents for the Pickleball Court Park project. Contractor shall construct new 70' x 130' asphalt foundation with concrete curb apron/perimeter for placement of four (4) pickleball court's (per owner shop drawing) to include post/nets, lined for play per USA Pickleball Association (USAPA) guidelines/specifications.

Estimated Cost: \$141,100.00 **Funding Source:** GF

Location of Project: Highland Oaks Park - 20300 NE 24th Avenue, Miami, FL 33180

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer's Estimate of required Workforce:

Trade/Skills Required	Est. # of workforce required	Est. # of total days to complete job
N/A		

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base + Contingency Bid	Availability
Court Fence	\$ 5,000.00	3.76%	


RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: An analysis of the CSBE Program Ordinance 97-52 as amended and by I.O. 3-22 has been conducted and indicates that a 3.76 % SBE/Cons measure is appropriate for this project.

Prepared By: Arturo Duharte, PROS Construction Contracts Specialist

Approved By: Michael Joseph Comely, Assistant Director, Planning Design and Construction Excellence

Signature: 

Date submitted to SBD: _____