

# Memorandum



**Date:** December 22, 2022

**To:** Gary Hartfield, Division Director  
Small Business Development Division  
Internal Services Department

**From:** Monique Perez, PROS Contracts Administrator *MPM*  
Parks, Recreation and Open Spaces Department

**Subject:** Amelia Earhart Park Recreation Center and Park Improvements  
Project No. 21300117001GOB ESP

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We respectfully request that you review the attached recommendation for CSBE goals.

**Scope of Work:**

The project base bid consists of a new approx. 15,490 SF Recreation Center (includes Entry Lobby, Offices, Community Room, four (4) Multi-Use Purpose Rooms, Fitness Center, Program Studio, Child Care, Ticketing Office), 2,933 SF (No A/C) Pool Building (includes Pool Pump Room and Pool Chemical Rooms) and 4,199 SF of Exterior Covered Areas); Overhead Lighted Instructional Swimming Pool (75'-0" x 50'-0") with an adjacent shallow Activity Pool (56'-6"x 50'-0"); Great Lawn Courtyard, Landscaping and Irrigation; other ancillary components. Four (4) Lighted and Irrigated Natural Turf Soccer Fields with two (2) Overlaid Cricket Fields with Connecting Pathways and Eight (8) Covered Bleachers. A Stand-Alone Mountain Bike Restroom Building (513 SF) and 12' wide Asphalt Walkway along perimeter of large lake.

**Estimated Total Value:** \$19,302,311.00

Base: \$17,955,638.00; Contingency: \$897,782.00 and Dedicated: \$448,891.00

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) is requesting that the General Contractor or Building Contractor have successfully completed at least two projects similar in size and scope to the subject project.

Due to the specialized nature of the work involved, Parks respectfully requests that SBD consider a 7.00% CSBE goal for Concrete, Site Work, Signage and Landscaping. Parks believes these sub-trades can be performed by CSBE single trade firms without the required experience. The rest of the work will require the experience detailed above.

Thank you in advance for your cooperation.

Attachments: Project Measure Analysis and Recommendations  
Cost Estimate

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits  03-1 Community Workforce Program (CWP)

**PROJECT INFORMATION** See attachment

**Project No.:** 21300117001 **Contract No.** 21300117001GOB ESP

**Contract/Project Title:** Amelia Earhart Park Recreation Center and Park Improvements

**Description/Scope of Work:** The project base bid consists of a new aprox.15,490 SF Recreation Center (includes Entry Lobby, Offices, Community Room, four (4) Multi-Use Purpose Rooms, Fitness Center, Program Studio, Child Care, Ticketing Office), 2,933 SF (No A/C) Pool Building (includes Pool Pump Room and Pool Chemical Rooms) and 4,199 SF of Exterior Covered Areas); Overhead Lighted Instructional Swimming Pool (75'-0" x 50'-0") with an adjacent shallow Activity Pool (56'-6"x 50'-0"); Great Lawn Courtyard, Landscaping and Irrigation; other ancillary components. Four (4) Lighted and Irrigated Natural Turf Soccer Fields with two (2) Overlaid Cricket Fields with Connecting Pathways and Eight (8) Covered Bleachers. A Stand-Alone Mountain Bike Restroom Building (513 SF) and 12' wide Asphalt Walkway along perimeter of large lake.

**Estimated Total Cost:** \$19,302,311.00 **Funding Source:** GOB

**Location of Project:** Amelia Earhart Park – 401 E. 65th Street, Hialeah, FL 33013

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment

Engineer's Estimate of required Workforce:

Trade/Skills Required	Est. # of workforce required	Est. # of total days to complete job
N/A		

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment

Sub-Trade	Est. Cost	% of Item to Base/Contingency	Availability
Site Work - Clearing	\$219,774.00	1.22%	
Concrete – New Curbs, Sidewalks	\$222,416.00	1.24%	
Fencing	\$102,025.00	0.57%	
Signage	\$37,220.00	0.21%	
Landscaping Service	\$675,505.00	3.76%	
<b>Total</b>	<b>\$1,256,940.00</b>	<b>7.00%</b>	

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** An analysis of the CSBE Program Ordinance 97-52 as amended and by I.O. 3-22 has been conducted and indicates that a 7.00% measure is appropriate for this project.

**Prepared By:** Monique Perez, PROS Contracts Administrator

**Approved By:** Michael Joe Cornely, Assistant Director

**Signature:**  \_\_\_\_\_

**Date submitted to SBD:** \_\_\_\_\_

# SBD Project Measure Memo - Amelia Earhart Park Recreation Center and Park Improvements

Final Audit Report


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