



# Small Business Development Division

## Project Worksheet

**Project/Contract Title:** CAMP MATECUMBE -NEW PLAYGROUND AND PARKING LOT      **Received Date:** 5/20/2019

**Project/Contract No:** 591001-16-004      **Funding Source:** GOB

**Department:** Parks, Recreation and Open Spaces

**Estimated Cost of Project/Bid:** \$846,900.00

**Description of Project/Bid:** This new playground and parking lot project scope includes but is not limited to the purchase and installation of new playground equipment, concrete curbing and pads for benches, Engineered Wood Fiber Surface (EWF), purchase and install benches, bike rack, trash receptacles, salt finished walkway, asphalt parking lot, and perform site preparation, earthwork and earth mound as shown on plans and described in the contract documents. Also included is the installation of new trees, sod, and plant materials as shown on construction documents. Restoration of all areas, including walkways and lawns, which are damaged during the construction process.

### Contract Measures Recommendation

| <u>Measure</u> | <u>Program</u> | <u>Goal Percent</u> |
|----------------|----------------|---------------------|
| Goal           | SBE - Con      | 10.96%              |
| Goal           | SBE - Services | 10.00%              |

### Reasons for Recommendation

#### SMALL BUSINESS ENTERPRISE – CONSTRUCTION

An analysis of the factors contained in the project package, as well as the factors contained in Section VI.C. of Implementing Order 3-22 indicates that a 10.96% Small Business Enterprise – Construction (SBE-Con) Subcontractor Goal is appropriate for this contract in the following trade: Other Heavy and Civil Engineering Construction (Parking lot work: curbs, sub-base, base, asphalt, etc.) – 6.10% and Site Preparation Contractors (Site work) – 4.86%.

An attempt was made to make this project a Set-Aside however, only two (2) firms responded to the Verification of Availability to Bid process as being able to meet the project's requirements.

#### SMALL BUSINESS ENTERPRISE - SERVICES

An analysis of the factors contained in the project package, as well as the factors contained in Section VIII.B. of Implementing Order 3-41 & Ordinance 16-109 indicates a 10.00% Small Business Enterprise - Services (SBE-Services) Subcontractor Goal is appropriate for this contract in Commodity #98852 (Landscaping).

CWP Not applicable: Not in DTA

NAICS 237990 Other Heavy and Civil Engineering Construction, NAICS 238910 Site Preparation Contractors, NAICS 236220 Commercial and Institutional Building Construction, NAICS 236210 Industrial Building Construction

### Small Business Contract Measure Recommendation

| <u>Subtrade</u>                                | <u>Category</u> |
|--|-----------------|
| Other Heavy and Civil Engineering Construction | SBE - Con       |
| Site Preparation Contractors                   | SBE - Con       |
| Landscaping                                    | SBE - Services  |

Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO



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SBD Director

6-4-19

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Date