


Memorandum



Date: July 10, 2020

To: Gary Hartfield, Division Director
Internal Services Department
Small Business Development Division

From:  Leo Gomez, Assistant Director
Miami-Dade Public Library System

Subject: Recommendation for Construction Contract Services for the North Central Library
Impact Resistant Windows and Storefront – Contract No. NC-18810-20 / Project
18810-20

MDPLS respectfully requests that the Division of Small Business Development (SBD) review and evaluate for measures Project No. 18810-20 – North Central Library Impact Resistant Windows and Storefront, Interior & Exterior Flooring, which in part will receive federal grant funds.

North Central Library Impact Resistant Windows and Storefront, Interior & Exterior Flooring:

This project will seek reimbursement, in part or whole from federal funds through the FEMA Public Assistance Program, and as such, bidder must comply with all applicable Federal Law, Regulations, Executive Orders, FEMA policies, procedures and directives. The prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. The scope of work consists of removing existing storefront doors and windows to replace with new impact resistant windows and doors. Removal of interior (all flooring) and exterior (front entrance flooring) and installation (flooring to be purchased by MDPLS). Installation of new impact resistant doors and windows (Shop Drawings and NOA to be provided by CONTRACTOR for review and approval).

The construction cost estimate for the project is \$85,000 which in part will receive federal grant funds.

We appreciate your assistance, in order to proceed with the advertisement and subsequent bidding of the project. Should you have any questions, please feel free to contact Marlene Blanco at 305-375-5005 or Alice Arguelles at 305-375-5106.

cc: Marlene Blanco, Project Manager
Alice Arguelles, Construction Manager 3
Project File