## Memorandum



To: Gary Hartfield, Director

**Small Business Development Division** 

From: John G. Ellis, III, Senior Procurement Contracting Officer

Procurement Management Department Jackson Health System

CC: Veronica Clark, Laurie Johnson, Edward Cariaga, Kenneth Robertson

Jaime Cruz, Robert Fasco

Date: April 21, 2016

Re: RFQ 16-13981-KG - Preventive Maintenance for Radiology Chillers

#### **Background:**

The project scope of work will consist of three (3) years on-going preventive maintenance services on two (2) chillers and two (2) condenser units which service the Radiology Department CT Scan and MRI equipment at Jackson Memorial Diagnostic Treatment Center, located at 1611 NW 12<sup>th</sup> Avenue, Miami, Florida. The scope is HVAC contracting related. The estimated cost for this project is \$60,000.00.

#### Minimum Requirements and Special Conditions:

Bidders shall be required to possess a Class B or higher Air Conditioning contractor license and have a minimum of three (3) years experience with HVAC systems maintenance. Experience on a minimum of (2) similar projects in the past (5) years will be required.

#### **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-2243.

John G. Ellis, III

Senior Procurement Contracting Officer – Construction Services

**Procurement Management Department** 

Jackson Health System

# DEPARTMENTAL INPUT ---- CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Preventive Maintenance for Radiology Chillers Contract/Project No. 16-13981-KG DESCRIPTION: To engage a qualified HVAC contractor to provide 3 years on-going preventive maintenance services for the chillers and condenser units which serve the Radiology Department for CT Scan and MRI Equipment at Jackson Memorial Hospital Diagnostic Treatment Center. DEPARTMENT: JMH-Radiology CONTACT: Edward Cariaga PHONE: (305) 585-7875 ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$60,000.00 FUNDING SOURCE: Department Operations ANALYSIS SIC: 1711 NAICS: 238220 Commodity/Service No. 909 (NIGP) Trade/Commodity/Service Opportunities HVAC contractors Contract/Project History of Previous Purchases for Previous Three (3) Years if this is a New Contract/Purchase with no Previous History Check Here Existing Contractor Ethnicity/Race Gender Contract Value COMMENTS: RECOMMENDATIONS BID PREFERENCE NO MEASURE CSBE GOAL 100 % N/A Analysis for Goal Recommendation Est. Cost % of Item Availability Sub-Trade to Base Bid \$60,000 HVAC TOTAL CSBE Recommendation \$60,000 100% \$60,000 100% TOTAL Project Budget Basis for Recommendation:

Date: Small Business Development

Edward Cariaga, CT Supervisor - Radiology

### RFQ 16-13981-KG Preventive Maintenance Radiology Chillers

Trades/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
Carpenters		
Electrical Workers		
Laborers		
Pipefitters, AC & Refrigeration	1	36
Roofers, Waterproofers & Allied Workers		
Sheetmetal Workers		·
Welders		