Memorandum



To: Gary Hartfield, Director

Small Business Development Division

From: Steven Williams, Procurement Contracting Officer

Procurement Management Department-Construction Services, Jackson Health System

CC: Veronica Clark, Eddy Etienne, Laurie Johnson, Keith McConnell, Kenneth Robertson

Date: January 13, 2017

Re: RFQ 17-14569-SW – Air Duct Cleaning SICU

Background:

The project scope of work will consist of the cleaning of Air Handling Units (AHU) #145 and AHU #260 located in the Surgical Intensive Care Units (SICU) A in Central Building, and SICU B in the Diagnostic Treatment Center, at Jackson Memorial Hospital located at 1611 NW 12th Avenue, Miami, Florida. The scope includes detailed cleaning of the AHU's supply ducts and return ducts. Vents, VAV boxes, duct heaters and/or coils must also be cleaned. The awarded contractor shall ensure that all OSHA and EPA requirements that are applicable to this scope of services are fully adhered to during the entire project. The awarded contractor shall follow all hospital pre-construction risk assessment and follow all infection control protocols. The estimated cost for this project is \$100,000.00, for both units.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess a valid Certificate of Competency or License for General, Mechanical, A/C Class A, B, or C contracting work issued by State of Florida; or General Mechanical, Refrigeration and Air Conditioning (Unlimited) Contractor by the County Examining Board. Bidders must provide this information together with his/her bid response.

Recommendation:

It is the recommendation of the Procurement Management Department that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) set-aside for the above-referenced solicitation.

If you have any questions regarding this matter, please contact me at (305) 585-8286.

Regards,

Steven M. Williams, MBA, CPPB

Procurement Contracting Officer, Construction Services Procurement Management Department

DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Air Duct Cleaning SICU Contract/Project No. RFQ-17-14569-SW

DESCRIPTION: To engage a qualified contractor to provide air duct work cleaning of two (2) Air Handling Units (AHU) located in

the Surgical Intensive Care Units on the main campus of Jackson Memorial Hospital.

CONTACT: Keith McConnell DEPARTMENT: JMH-Engineering Services **PHONE**: (305) 205-4333

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$100,000.00 FUNDING SOURCE: Department Operational

ANALYSIS

Commodity/Service No.		NIGP:	IGP: 941-55-00		1711	NAICS: 238220
Trade/Commodity/Service Opportunities HVAC Systems Maintenance and Repair						
Contract/Project History of Previous Purchases for Previous Three (3) Years						
	Check Here X if this is a No			w Contract/Purchase with no Previous History		
	<u>Existing</u>		2 nd Year		1st Year	
Contractor Ethnicity/Race						
Gender Contract Value						
_						
COMMENTS:						
RECOMMENDATIONS						
CSBE GOAL	BID PREFERENCE			NO MEASURE		
100 % N/A	**********					
Analysis for Goal Recommendation						
Sub-Trade		Est. Cost		% of Item to base Bid	Avail 	ability
Duct work (e.g., cooling, dust collection, exhaust, heating, ventilation)			\$100,000	100%		
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			<u> </u>			
			0400 = 02			
TOTAL CSBE Recommendation TOTAL Project Budget		\$100,000 \$100,000		100% 100%		
Basis for Recommendation:						
Jaime Cruz, Director, Engineering Services Date: Small Business Development						