Memorandum



To: Gary Hartfield, Director

Small Business Development Division

From: Kevin L. Guhl, CPPB - Procurement Contracting Officer

Procurement Management Department-Construction Services

Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Eugene Baer,

Kenneth Robertson

Date: May 31, 2017

Re: RFQ 17-14987-KG -LTCC Kitchen RTU Replacement

Background:

The project scope of work will consist of replacement of existing rooftop air handling unit (RTU) Jackson Memorial Long Term Care Center, located at 2500 NW 22 Avenue, Miami FL 33142. The scope is HVAC contracting related and may be performed by a contractor which, at a minimum, holds an Unlimited Air Conditioning Contractor license from Miami-Dade County. The estimated cost for this project is \$27,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Unlimited Air Conditioning Contractor license from Miami-Dade County, or a State-Certified Class B Air Conditioning license from the State of Florida and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services Procurement Management Department Jackson Health System

DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: LTCC Kitchen Rooftop Air Handling Unit (RTU) Replacement

Contract/Project No. RFQ 17-14987-KG

DESCRIPTION: To employ a qualified contractor to provide air conditioning contracting services for the Public Health Trust and Jackson Health System. This scope is for a qualified air conditioning contractor to provide services for replacement of existing rooftop air handling unit at Jackson Memorial Long Term Care Center.

DEPARTMENT: Long Term Care Center Plant Operations CONTACT: Eugene Baer PHONE: (786) 466-3020 X63024

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$27,000.00 _ FUNDING SOURCE: Department Operations

Contract/Project History of Previous Check Here Existing Contractor Ethnicity/Race Gender Contract Value COMMENTS: JHS Procurement Co	Trade/Comme Air Con Purchases for Previous if this is a N 2 nd Yea enstruction Services is reconstruction	odity/Service Oppor nditioning Contracto Three (3) Years Iew Contract/Purch ar	nase with no Previous History 1st Year SBE/Cons Level 1 Set Aside
Check Here Existing Contractor Ethnicity/Race Gender Contract Value COMMENTS: JHS Procurement Co	Air Construction Services is reconstruction Services is reconstruction.	nditioning Contracto Three (3) Years New Contract/Purch ar commending 100% S	nase with no Previous History 1st Year SBE/Cons Level 1 Set Aside
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<u>CSBE GOAL</u> <u>1</u> <u>100</u> %	BID PREFERENCE N/A	NO MEA	ASURE
	Analysis fo	or Goal Recommend	ation
Sub-Trade	Est. Cost	% of Item to base Bid	Availability
HVAC Contractor	\$27,000	100 %	
TOTAL CSBE Recommendation	\$27,000	100 %	
TOTAL Project Budget	\$27,000	100%	
Basis for Recommendation: There a	re multiple Level 1 HV	AC Contractor firms	which can perform this scope of work