Memorandum



To: Gary Hartfield, Director

Small Business Development Division

From: Steven Williams, Procurement Contracting Officer

Procurement Management Department - Construction Services, Jackson Health System

CC: Veronica Clark, Eddy Etienne, Laurie Johnson, Keith McConnell, Kenneth Robertson

Date: August 8, 2017

Re: RFQ 17-15091-SW – Exhaust Fan Replacements

Background:

The project scope of work will consist of providing all labor and materials to remove and replace numerous critical exhaust fans on the rooftops of Diagnostic Treatment Care (DTC) Building, North Wing Building, and the South Wing Building located on the Jackson Memorial Hospital (JMH) Main Campus. These units provide negative air flow to various bathrooms, soiled utility rooms, and the kitchen area. Exhaust fans must be replaced with fans that are at minimum equal to the quality and specifications of current fans. The awarded contractor is responsible for any adaptions necessary to install new fans. The estimated cost for this project is equal to or less than \$100,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess a valid Certificate of Competency or License for Mechanical Contractor (RM), or Class A, B, or C Air-conditioning Contractor (CA) issued by State of Florida; or General Mechanical, Refrigeration and Air Conditioning (Unlimited) Contractor by the County Examining Board. Bidders must provide this information together with his/her bid response.

Recommendation:

It is the recommendation of the Procurement Management Department that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) set-aside for the above-referenced solicitation.

If you have any questions regarding this matter, please contact me at (305) 585-8286.

Regards,

Steven M. Williams, MBA, CPPB

Procurement Contracting Officer, Construction Services Procurement Management Department

<u>DEPARTMENTAL INPUT</u> CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Exhaust Fans Replacements
Contract/Project No. RFQ-17-15091-SW

DESCRIPTION: To engage a qualified contractor to provide the replacement of critical exhaust fans located throughout JMH buildings on the rooftops on the main campus of Jackson Memorial Hospital. **DEPARTMENT:** JMH-Engineering Services CONTACT: Keith McConnell PHONE: (305) 205-4333 **ESTIMATED CONSTRUCTION PROJECT BUDGET COST:** ≤ \$100,000.00 **FUNDING SOURCE:** Department Operational **ANALYSIS** Commodity/Service No. NIGP: 928-30-00 SIC: 1711 NAICS: 238220 Trade/Commodity/Service Opportunities **HVAC Systems Maintenance and Repair** Contract/Project History of Previous Purchases for Previous Three (3) Years if this is a New Contract/Purchase with no Previous History Check Here **Existing** 1st Year Contractor Ethnicity/Race Gender Contract Value COMMENTS: RECOMMENDATIONS CSBE GOAL **BID PREFERENCE** NO MEASURE 100 % N/A Analysis for Goal Recommendation Est. Cost % of Item Availability Sub-Trade to base Bid Less than \$100,000 Replace numerous exhaust fans (e.g., 100% exhaust, heating, ventilation) \$100,000 TOTAL CSBE Recommendation 100% **TOTAL Project Budget** 100% Basis for Recommendation: Jaime Cruz, Director, Engineering Services Date: Small Business Development