


# **Memorandum**



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson

Date: October 5, 2017

Re: RFQ 17-15228-KG –Park Plaza East Expansion Joint Replacement

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## **Background:**

The project scope of work will consist of replacement of an existing expansion joint at Park Plaza East (PPE) parking structure, at 910 NW 17 Street, Miami FL 33136, Jackson Memorial Hospital. The scope is moisture protection related and may be performed by a contractor which, at a minimum, holds a Building Specialties license from Miami-Dade County. The work can be performed by a Roofing, Waterproofing or General Contractor. The estimated cost for this project is \$27,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a Building Specialties license from Miami-Dade County and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor must provide evidence and a satisfactory reference of having performed replacement of an expansion joint in a parking structure. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

**Kevin L. Guhl, CPPB**

Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System

Date: Small Business Development