

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Harry Orvil – Senior Procurement Specialist** H.O.
Procurement Management Department– Construction Services
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson

Date: November 7, 2017

Re: RFQ 17-15297-HO – ACC-WEST AHU #220 REPLACEMENT

Background:

The project scope of work will consist of replacement of existing air handling unit (RTU) at Jackson Memorial Ambulatory Care Center (ACC) West, located at 1611 NW 12 Avenue, Miami FL 33136. The scope is HVAC contracting related and may be performed by a contractor which, at a minimum, holds an Unlimited Air Conditioning Contractor license from Miami-Dade County. The estimated cost for this project is \$75,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Unlimited Air Conditioning Contractor license from Miami-Dade County Construction Trades Qualifying Board or a State-Certified Class B Air Conditioning license from the State of Florida and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100%, Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

Harry Orvil

Senior Procurement Specialist – Construction Services
Procurement Management Department
Jackson Health System

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