Memorandum



To: Gary Hartfield, Director

Small Business Development Division

From: Harry Orvil – Senior Procurement Specialist

Procurement Management Department-Construction Services

Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson

Date: November 7, 2017

Re: RFQ 17-15297-HO – ACC-WEST AHU #220 REPLACEMENT

Background:

The project scope of work will consist of replacement of existing air handling unit (RTU) at Jackson Memorial Ambulatory Care Center (ACC) West, located at 1611 NW 12 Avenue, Miami FL 33136. The scope is HVAC contracting related and may be performed by a contractor which, at a minimum, holds an Unlimited Air Conditioning Contractor license from Miami-Dade County. The estimated cost for this project is \$75,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Unlimited Air Conditioning Contractor license from Miami-Dade County Construction Trades Qualifying Board or a State-Certified Class B Air Conditioning license from the State of Florida and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100%, Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

Harry Orvil

Senior Procurement Specialist – Construction Services Procurement Management Department Jackson Health System

<u>DEPARTMENTAL INPUT</u> CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: ACC-West Air Handling Unit #220 Replacement

Commodity/Service No. <u>238220 (NAICS)</u> 91036 (NIGP)

Contract/Project No. RFQ 17-15297-HO

DESCRIPTION: To employ a qualified contractor to provide air conditioning contracting services for the Public Health Trust and Jackson Health System. This scope is for a qualified air conditioning contractor to provide services for a replacement air handling unit at Jackson Memorial Ambulatory Care Center (ACC) West.

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$75,000.00 FUNDING SOURCE: Department Operations

ANALYSIS

Trade/Commodity/Service Opportunities

SIC: _____

Air Conditioning Contractor				
Contract/Project History of Previous Purchases for Previous Two (2) Years				
Check	K Here X if this is a	New Contract/Purcl	hase with no Previous History	
Ex	isting 2 nd Y	ear	1 st Year	
Contractor				
Ethnicity/Race Gender				
Contract Value				
COMMENTS: JHS Procurem	ent Construction Services is a	recommending 100%	SBE/Cons Level 3 Set Aside	
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RECOMMENDATIONS				
CSBE GOAL	BID PREFERENCE	NO ME	ASURE	
<u>100</u> %	N/A			
Analysis for Goal Recommendation				
Sub-Trade	Est. Cost	% of Item to base Bid	Availability	
HVAC Contractor	\$75,000	100 %		
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TOTAL CSBE Recommendation	\$75,000	100 %		
TOTAL Project Budget	\$75,000	100%		
Basis for Recommendation: There are multiple Level 3 HVAC Contractor firms which can perform this scope of work				
Harry Orvil, Procurement Management Dept. Date: Small Business Development				