

# **Memorandum**



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Steven Williams, Procurement Contracting Officer**  
Procurement Management Department– Construction Services, Jackson Health System

CC: Veronica Clark, Eddy Etienne, Laurie Johnson, Keith McConnell, Kenneth Robertson

Date: December 8, 2017

Re: RFQ 17-15402-SW – Replace Medical Vacuum System in West Wing Basement

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## **Background:**

The project scope of work will consist of the removal and replacement (installation) of existing medical vacuum system due to unrepairable oil leakages.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess a valid Certificate of Competency or License for Mechanical Contractor (RM) issued by State of Florida. Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the recommendation of the Procurement Management Department that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) bid preference of 10% for the above-referenced solicitation.

If you have any questions regarding this matter, please contact me at (305) 585-8286.

Regards,

**Steven M. Williams, MBA, CPPB**  
Procurement Contracting Officer, Construction Services  
Procurement Management Department

<u>CSBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>	
<u>        %            </u>	<u>       10%       </u>	<u>                    </u>	
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
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<u>TOTAL CSBE Recommendation</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>TOTAL Project Budget</u>	<u>\$50,000</u>	<u>100%</u>	<u>                    </u>

Basis for Recommendation:

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For: Jaime Cruz, Director, Engineering Services
Date: Small Business Development

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