

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Harry Orvil – Senior Procurement Specialist** H.O.
Procurement Management Department– Construction Services
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson

Date: January 11, 2018

Re: RFQ 18-15581-HO – EAST TOWER MILLWORK AND COUNTERTOP INSTALLATION

Background:

The project scope of work will consist of fabricating and installation of millwork and countertops in the East Tower first floor Pediatric Dialysis unit, located at 1611 NW 12 Avenue, Miami FL 33136. The scope is finishing contracting related and may be performed by a General Contractor which, at a minimum, holds a General Contractor's license from Miami-Dade County. The estimated cost for this project is \$50,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, Registered or State Certified General Contractor (CGC) license and have experience with a minimum of (2) similar projects. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100%, Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

Harry Orvil

Senior Procurement Specialist – Construction Services
Procurement Management Department
Jackson Health System

<u>CSBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>	
<u>100 %</u>	<u>N/A</u>		
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
General Contractor	\$50,000	100 %	
TOTAL CSBE Recommendation	\$50,000	100 %	
TOTAL Project Budget	\$50,000	100%	
Basis for Recommendation: There are multiple Level 1 Finishing firms which can perform this scope of work			
Harry Orvil, Procurement Management Dept.		Date: Small Business Development	