# Memorandum



To: Gary Hartfield, Director

**Small Business Development Division** 

From: Harry Orvil – Senior Procurement Specialist

Procurement Management Department-Construction Services

Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson

Date: January 11, 2018

Re: RFQ 18-15581-HO – EAST TOWER MILLWORK AND COUNTERTOP INSTALLATION

#### Background:

The project scope of work will consist of fabricating and installation of millwork and countertops in the East Tower first floor Pediatric Dialysis unit, located at 1611 NW 12 Avenue, Miami FL 33136. The scope is finishing contracting related and may be performed by a General Contractor which, at a minimum, holds a General Contractor's license from Miami-Dade County. The estimated cost for this project is \$50,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, Registered or State Certified General Contractor (CGC) license and have experience with a minimum of (2) similar projects. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

#### **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100%, Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

### **Harry Orvil**

Senior Procurement Specialist – Construction Services Procurement Management Department Jackson Health System

# <u>DEPARTMENTAL INPUT</u> CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

**Project Title:** East Tower Millwork and Countertop Installation

Commodity/Service No. <u>15049</u>; <u>91042</u> SIC: <u>1542</u>

Contract/Project No. RFQ 18-15581-HO

**DESCRIPTION:** To employ a qualified General Contractor to provide construction services for the Public Health Trust and Jackson Health System to fabricate and install millwork and countertops in the Pediatric Dialysis Unit, located in the first floor of the Jackson East Tower

**DEPARTMENT:** Engineering Services CONTACT: Anthony Athens PHONE: (305) 322-4329

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$50,000.00 FUNDING SOURCE: Department Operations

# **ANALYSIS**

 $\frac{Trade/Commodity/Service\ Opportunities}{General\ Contractor}$ 

NAICS: <u>238350</u>; <u>236210</u>; <u>236220</u>

Check Here    Check Here   X							
Contractor Ethnicity/Race Gender Contract Value	Existing		2 <sup>nd</sup> Year	<u>r</u>	1st Year		
COMMENTS: JHS Prod	curement Co	onstruction S	Services is rec	ommending 100%	6 SBE/Cons Lev	vel 3 Set Aside	
			RECO	MMENDATI	ONS		
CSBE GOAL 100 %		BID PREFI N		NO MI	EASURE_		
Analysis for Goal Recommendation							
Sub-Trade General Contractor		Est. Cost	\$50,000	% of Item to base Bid 100 %	Availab	oility	
TOTAL CSBE Recommends TOTAL Project Budget	ation		\$50,000 \$50,000	100 % 100%			
Basis for Recommendation: There are multiple Level 1 Finishing firms which can perform this scope of work							
Harry Orvil, Procurement Management Dept.  Date: Small Business Development							