


Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** 
Procurement Management Department– Construction Services
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jaime Cruz,
Kenneth Robertson, Carlos Pena

Date: February 9, 2018

Re: RFQ 18-15627-KG –Central Building Roof Repairs

Background:

The project scope of work will consist of replacement of existing roofing in four (4) identified areas at Central Building, Jackson Memorial Hospital, 1611 NW 12 Avenue, Miami FL 33136. The scope is roofing related and may be performed by a contractor which, at a minimum, holds a Building Specialties-Roofing Contractor license from Miami-Dade County. The estimated cost for this project is \$125,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a Roofing Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be required to have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

Date: 2-9-2018