

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Steven Williams, Procurement Contracting Officer**
Procurement Management Department– Construction Services, Jackson Health System

CC: Eddy Etienne, Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson

Date: June 11, 2018

Re: RFQ-18-16006-SW – Purchase/Install Air Handling Units and Roof Top Air Handling Unit Behavioral
Health and Highland Pavilion

Background:

The project scope of work will consist of providing all labor and materials to remove and replace numerous air handler units and rooftop unit at Behavioral Health and Highland Pavilion located on the Jackson Memorial Hospital (JMH) Main Campus. Units must be replaced with units that are at minimum equal to the quality and specifications of current. The awarded contractor is responsible for any adaptations necessary to install new units. The estimated cost for this project is equal to or less than \$200,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess a valid Certificate of Competency or License for Mechanical Contractor (RM); **or** State Certified Class A Air Conditioning Contractor (CAC) issued by State of Florida **or** Master Air Conditioning (Unlimited) issued by Miami-Dade County. Bidders must provide this information together with his/her bid response.

Recommendation:

It is the recommendation of the Procurement Management Department that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) set-aside for the above-referenced solicitation.

If you have any questions regarding this matter, please contact me at (305) 585-8286.

Regards,

Steven M. Williams, MBA, CPPB
Procurement Contracting Officer, Construction Services
Procurement Management Department

Date: Small Business Development