# **Memorandum**



To: Gary Hartfield, Director Small Business Development Division

From: Kevin L. Guhl, CPPB - Procurement Contracting Officer
Procurement Management Department– Construction Services Jackson Health System
CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson, Maria Mayor, Rene Chirino

Date: October 9, 2018

Re: RFQ 18-16319-KG –LTCC Fan Coil Units

## **Background:**

The project scope of work will consist of removal and replacement of twenty-four (24) chilled water fan coil units at Jackson Long Term Care Center, 2500 NW 22 Avenue, Miami, FL 33142. The scope is HVAC-Mechanical related and may be performed by a contractor which, at a minimum, holds an Air Conditioning Unlimited license from Miami-Dade County. The estimated cost for this project is \$68,000.00.

## Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Air Conditioning Unlimited Contractor license from the Miami-Dade County Construction Trades Qualifying Board, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be required to have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

#### **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

## Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services Procurement Management Department Jackson Health System

## DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: LTCC Fan Coil Units

## Contract/Project No. RFQ 18-16319-KG

**DESCRIPTION:** To contract with a qualified HVAC or Mechanical contractor to provide services for the Public Health Trust and Jackson Health System. Jackson Long Term Care Center (LTCC) has twenty-four (24) individual chilled water fan coil units (FCU) which require removal and replacement with like units. The awarded contractor will provide all construction services to remove & replace the FCUs.

DEPARTMENT: LTCC Plant Operations CONTACT: Rene Chirino – Maintenance Superintendent PHONE :(786) 466-3000

## ESTIMATED CONSTRUCTION PROJECT BUDGET COST: <u>\$68,000.00</u> FUNDING SOURCE: <u>Activity #58018045</u>

## ANALYSIS

Commodity/Service No. <u>238220 NAICS</u> SIC:									
<b><u>Contract/Project History of Previous Purchases for Previous Three (3) Years</u></b> Check Here if this is a New Contract/Purchase with no Previous History									
Contractor Ethnicity/Race Gender Contract Value	<u>Existing</u>		Year	<u>1<sup>st</sup> Year</u>					
COMMENTS: The Trust requests Level 3 Set-Aside. Contractors will have more varied experience including healthcare environment									

# RECOMMENDATIONS

CSBE GOAL 100 %	BID PREFERENCE N/A	NO MEAS	<u>URE</u>						
Analysis for Goal Recommendation									
Sub-Trade	Est. Cost	% of Item to base Bid	Availability	-					
HVAC-Mechanical	\$68,000	100 %		-					
				-					
				-					
				-					
				-					
				-					
TOTAL CSBE Recommendation TOTAL Project Budget	\$68,000 \$68,000	<u>100 %</u> 100%		-					
Basis for Recommendation: Multi		al contractors		-					
Rene Chirino, Project M	anager	Date: 10-9-2018							