


# Memorandum



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Kenneth Robertson,  
Maria Mayor, Rene Chirino

Date: October 9, 2018

Re: RFQ 18-16319-KG –LTCC Fan Coil Units

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## **Background:**

The project scope of work will consist of removal and replacement of twenty-four (24) chilled water fan coil units at Jackson Long Term Care Center, 2500 NW 22 Avenue, Miami, FL 33142. The scope is HVAC-Mechanical related and may be performed by a contractor which, at a minimum, holds an Air Conditioning Unlimited license from Miami-Dade County. The estimated cost for this project is \$68,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, an Air Conditioning Unlimited Contractor license from the Miami-Dade County Construction Trades Qualifying Board, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be required to have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

**Kevin L. Guhl, CPPB**

Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System

Date: 10-9-2018