

# Memorandum



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jaime Cruz,  
Kenneth Robertson, Alejandro Rodriguez

Date: November 13, 2018

Re: RFQ 18-16402-KG –North Wing Roof Replacement

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## **Background:**

The project scope of work will consist of replacement of existing roofing at North Wing Building, Jackson Memorial Hospital, 1611 NW 12 Avenue, Miami FL 33136. The scope is roofing related and may be performed by a contractor which, at a minimum, holds a Building Specialties-Roofing Contractor license from Miami-Dade County. The estimated cost for this project is \$130,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a Roofing Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be required to have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

**Kevin L. Guhl, CPPB**

Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System

<u>CSBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>	
<u>100 %</u>	<u>N/A</u>		
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
Roofing	\$130,000	100 %	
<b>TOTAL CSBE Recommendation</b>	<b>\$130,000</b>	<b>100 %</b>	
<b>TOTAL Project Budget</b>	<b>\$130,000</b>	<b>100%</b>	
Basis for Recommendation: More than three SBE-Cons roofing contractors			
Alejandro (Alex) Rodriguez, Project Manager		Date: 11-13-2018	