

# Memorandum



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Maria Mayor,  
Kenneth Robertson, Rene Chirino

Date: December 5, 2018

Re: RFQ 18-16524-KG –LTCC Grease Trap Replacement

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## **Background:**

The project scope of work will consist of complete replacement of an existing grease trap system at Jackson Long Term Care Center, 2500 NW 22 Avenue, Miami FL 33142. The scope is plumbing – mechanical related and may be performed by a General Contractor which, at a minimum, holds a Mechanical or Plumbing license from Miami-Dade County. General Contractors may also be considered. The estimated cost for this project is \$60,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a Mechanical or Plumbing contractor license from Miami-Dade County. General Contractors will also be considered. Contractors shall have experience replacing underground systems and present reference for a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be required to provide turnkey service which includes providing the engineering design under the contract. Contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB  
Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System

Date: 12-5-2018