Memorandum





To: Gary Hartfield, Director

Small Business Development Division

From: Kevin L. Guhl, CPPB - Procurement Contracting Officer

Procurement Management Department-Construction Services

Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jamil Fraser,

Kenneth Robertson

Date: August 1, 2019

Re: RFQ 19-17302-KG –Heat Pump AHU Replacement

Background:

The project scope of work will consist of selective demo of seven (7) existing units and replacement with specified heat pump air handling units (AHU) at Jackson Towers, Jackson Memorial Hospital, 1500 NW 12 Avenue, Miami FL 33136. The scope is HVAC related and may be performed by a contractor which, at a minimum, holds an Air Conditioning Limited Contractor license from Miami-Dade County. The estimated cost for this project is \$45,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Air Conditioning Limited Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services Procurement Management Department Jackson Health System

<u>DEPARTMENTAL INPUT</u> CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Heat Pump AHU Replacement Contract/Project No. RFQ 19-17302-KG **DESCRIPTION:** To contract with a qualified HVAC contractor to provide Air Handling Unit (AHU) installation services for the Public Health Trust and Jackson Health System. The Real Estate Services department at Jackson Medical Tower has seven (7) heat pump AHU which require replacement. The awarded contractor will selectively demo existing and replace with specified units. **DEPARTMENT:** Real Estate Services CONTACT: Jamil Fraser PHONE :(305) 585-6037 ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$45,000.00 FUNDING SOURCE: Department Operational **ANALYSIS** Commodity/Service No. <u>238220 NAICS</u> SIC: <u>Trade/Commodity/Service Opportunities</u> HVAC Contractor___ **Contract/Project History of Previous Purchases for Previous Three (3) Years** if this is a New Contract/Purchase with no Previous History Check Here Existing 1st Year Contractor Ethnicity/Race Gender Contract Value COMMENTS: The Trust requests Level 1 Set-Aside. RECOMMENDATIONS BID PREFERENCE CSBE GOAL NO MEASURE 100 % ____N/A____ Analysis for Goal Recommendation Sub-Trade Est. Cost % of Item Availability to base Bid HVAC \$45,000 100 % TOTAL CSBE Recommendation \$45,000 100 % **TOTAL Project Budget** \$45,000 100% Basis for Recommendation: More than three SBE-Cons HVAC contractors

Date: 8-1-2019

Jamil Fraser, Real Estate Services