

Memorandum

To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** *KG*
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jamil Fraser,
Kenneth Robertson

Date: August 1, 2019

Re: RFQ 19-17302-KG –Heat Pump AHU Replacement

Background:

The project scope of work will consist of selective demo of seven (7) existing units and replacement with specified heat pump air handling units (AHU) at Jackson Towers, Jackson Memorial Hospital, 1500 NW 12 Avenue, Miami FL 33136. The scope is HVAC related and may be performed by a contractor which, at a minimum, holds an Air Conditioning Limited Contractor license from Miami-Dade County. The estimated cost for this project is \$45,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Air Conditioning Limited Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

