

# Memorandum



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Harry Orvil – Senior Procurement Specialist** HO  
Procurement Management Department– Construction Services  
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jaime Cruz,  
Kenneth Robertson, Heriberto Martinez

Date: August 7, 2019

Re: RFQ 19-17326-HO Time & Materials Contract For General Contractor Services

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## **Background:**

The project scope of work will consist of Drywall repair and install, Flooring repair/install, Plumbing repair, tiling work, patching, painting, and minor electrical work such as bulb and ballast replacement, and receptacle repair/replacement in various departments at Jackson North Medical Center, 160 NW 170<sup>th</sup> Street, North Miami FL 33169. The scope is construction related and shall be performed by a general contractor licensed from Miami-Dade or Broward County. The estimated cost for this project is \$90,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a State of Florida General Contractor's license and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of North Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

**Harry Orvil**

Senior Procurement Specialist – Construction Services  
Procurement Management Department  
Jackson Health System

