


Memorandum

To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** 
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Richard Gamble,
Kenneth Robertson, Martin Bucheli

Date: October 11, 2019

Re: RFQ 19-17595-KG –ACC-West Doors Refurbishments

Background:

The project scope of work will consist of refurbishment of fifty-five (55) existing hollow metal & wood doors at ACC-West Building, Jackson Memorial Hospital, 1611 NW 12 Avenue, Miami FL 33136. The scope is carpentry related and may be performed by a contractor which, at a minimum, holds a General Contractor license. The estimated cost for this project is \$60,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess a General Contractor license. The Contractor must have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: ACC West Doors Refurbishments

Contract/Project No. RFQ 19-17595-KG

DESCRIPTION: To contract with a qualified contractor to provide refurbishment of hollow metal doors and re-laminating of wood doors for the Public Health Trust and Jackson Health System. The ACC-West building (ACC-W) Jackson Memorial Hospital has fifty-five (55) door openings which have been identified for refurbishment. The awarded contractor will remove existing doors and refurbish per the scope of work.

DEPARTMENT: Facilities Design & Construction **CONTACT:** Richard Gamble **PHONE :** (410) 858-3466

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$60,000.00 **FUNDING SOURCE:** Capital Contribution

ANALYSIS

Commodity/Service No. <u>236220</u> CSI: <u>081</u>		<u>Trade/Commodity/Service Opportunities</u>	
<u>General Contractor</u>			
<u>Contract/Project History of Previous Purchases for Previous Three (3) Years</u>			
Check Here <input checked="checked" type="checkbox"/>		if this is a New Contract/Purchase with no Previous History	
<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>	
Contractor _____	_____	_____	
Ethnicity/Race _____	_____	_____	
Gender _____	_____	_____	
Contract Value _____	_____	_____	
COMMENTS: The Trust requests Set-Aside. More than (3) Contractors available under the commodity code.			

RECOMMENDATIONS

<u>CSBE GOAL</u> <u>100 %</u>	<u>BID PREFERENCE</u> <u>N/A</u>	<u>NO MEASURE</u> _____	
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
General Contractor	\$60,000	100 %	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL CSBE Recommendation	\$60,000	100 %	_____
TOTAL Project Budget	\$60,000	100%	_____
Basis for Recommendation: More than three SBE-Cons contractors available			

Richard Gamble, Director

Date: 10-11-2019