

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Harry Orvil – Senior Procurement Specialist** HO
Procurement Management Department– Construction Services
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Jaime Cruz,
Kenneth Robertson, Heriberto Martinez

Date: November 27, 2019

Re: RFQ 19-17782-HO Jackson North Medical Center Asphalt Repairs

Background:

The project scope of work will consist of pothole repair, asphalt resurfacing, striping, and concrete curb repairs and painting as required. Jackson North Medical Center, located at 160 NW 170th Street, North Miami Beach, Florida. The scope is asphalt related and may be performed by contractor which, at a minimum, holds a Building Specialties license from Miami-Dade County. The estimated cost for this project is \$50,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a Building Specialties license from Miami-Dade County and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (Miami-Dade County). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6186.

Regards,

Harry Orvil

Senior Procurement Specialist – Construction Services
Procurement Management Department
Jackson Health System

