

Memorandum

To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** 
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson, Jared
Galloway, Ryan Hawkins

Date: October 7, 2020

Re: RFQ 20-18920-KG –Jackson North Building Signage

Background:

The project scope of work will consist of removal and replacement of building ‘branding’ identification signage on three (3) separate building elevations. Jackson North Medical Center is located at 160 NW 170 Street, N. Miami Beach FL, 33139. The scope is signage related, with electrical lighted signage. The work is located at the top of the building approximately 50 feet above ground level. The estimated cost for this project is \$120,000.00

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a Sign Electrician Contractor license from the Miami-Dade County Construction Trades Qualifying Board, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of N. Miami Beach). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department’s recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Jackson North Building Signage

Contract/Project No. RFQ 20-18920-KG

DESCRIPTION: To contract with a qualified sign installation contractor to remove existing signage and replace with new for the Public Health Trust and Jackson Health System at Jackson North Medical Center 160 NW 170 Street, N.Miami Beach The work is near the top of the building approximately 50 feet above ground level.

DEPARTMENT: Jackson North Plant Operations **CONTACT:** Jared Galloway **PHONE :** (786) 493-6456

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$120,000.00 **FUNDING SOURCE:** Department Operational

ANALYSIS

Commodity/Service No. <u>238210 NAICS</u>		NIGP: <u>91082, 96166</u>	SIC: _____
Electrical Contracting		Sign Installation	
<u>Contract/Project History of Previous Purchases for Previous Three (3) Years</u>			
Check Here		if this is a New Contract/Purchase with no Previous History	
<u>Existing</u>	<input checked="" type="checkbox"/>	<u>2nd Year</u>	<u>1st Year</u>
Contractor _____	_____	_____	_____
Ethnicity/Race _____	_____	_____	_____
Gender _____	_____	_____	_____
Contract Value _____	_____	_____	_____
COMMENTS: The Trust requests Set-Aside.			

RECOMMENDATIONS

<u>CSBE GOAL</u> <u>100 %</u>	<u>BID PREFERENCE</u> <u>N/A</u>	<u>NO MEASURE</u> _____	
<u>Analysis for Goal Recommendation</u>			
Sub-Trade	Est. Cost	% of Item to base Bid	Availability
Installation of signs with integral electrical lighting	\$120,000	100 %	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL CSBE Recommendation	\$120,000	100 %	
TOTAL Project Budget	\$120,000	100%	
_____ Jared Galloway, Administrator			
_____ Date: 10.7.2020			