

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** 
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson, Maria Mayor, Rene Chirino

Date: June 9, 2021

Re: RFQ 21-19071-KG –LTCC AHU Replacement

Background:

The project scope of work will consist of replacement of (2) chilled water air handling units (AHU) at Jackson Long Term Care Center, a Jackson Health System satellite facility, 2500 NW 22 Avenue, Miami FL 33136. The scope is HVAC related and may be performed by a contractor which, at a minimum, holds an Air Conditioning Unlimited Contractor license from Miami-Dade County. The estimated cost for this project is \$75,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, an Air Conditioning Unlimited Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) measure of 100% Level 2 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Long Term Care Center (LTCC) AHU Replacement

Contract/Project No. RFQ 21-19071-KG

DESCRIPTION: To contract with a qualified HVAC contractor to provide replacement of existing air handling unit (AHU) for the Public Health Trust and Jackson Health System. The Long Term Care Center, a Jackson Health System satellite facility has AHU at the end of useful life which require replacement. The awarded contractor will remove the existing and replace with specified replacement to match existing.

DEPARTMENT: Long Term Care Center Plant Ops **CONTACT:** Rene Chirino **PHONE :** (239) 601-0356 (M)

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$75,000.00 **FUNDING SOURCE:** Department Operational

ANALYSIS

Commodity/Service No. <u>238220 NAICS</u>	SIC: _____		
	<u>Trade/Commodity/Service Opportunities</u>		
<u>HVAC Contractor</u>			
<p><u>Contract/Project History of Previous Purchases for Previous Three (3) Years</u> Check Here <input checked="" type="checkbox"/> if this is a New Contract/Purchase with no Previous History</p>			
	<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>
Contractor	_____	_____	_____
Ethnicity/Race	_____	_____	_____
Gender	_____	_____	_____
Contract Value	_____	_____	_____
COMMENTS: The Trust requests Level 2 Set-Aside. Contractors will have more varied experience including healthcare environment and the Level 2 will allow more experienced contractors in addition to Level 1			

RECOMMENDATIONS

<u>CSBE GOAL</u> <u>100 %</u>	<u>BID PREFERENCE</u> <u>N/A</u>	<u>NO MEASURE</u> _____	
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
HVAC	\$75,000	100 %	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL CSBE Recommendation	\$75,000	100 %	_____
TOTAL Project Budget	\$75,000	100%	_____
<u>Basis for Recommendation: More than three SBE-Cons HVAC contractors</u>			
_____	_____	_____	_____
Maria Mayor, Administrator		Date: 6-8-2021	