

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: Cecelia Wilson, Senior Procurement Specialist
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson, Jaime Cruz, Heriberto Martinez

Date: October 12, 2021

Re: RFQ 21-20030-CW –General Interior Construction Tasks

Background:

The project scope of work will consist of various interior general construction tasks: selective demo, structural stair repair, ceiling tile, door and flooring replacement, installation of plexi-glass shields. The work is located at Jackson Memorial Hospital. The scope is General Contractor related and the contractor shall, at a minimum, hold a General Contractor license from Miami-Dade County or State of Florida. The estimated cost for this project is \$29,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a General Contractor license from Miami-Dade County or State of Florida, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Effective Monday, August 23, all Jackson-approved vendors will be required to be vaccinated against COVID. Those who are not fully vaccinated (two doses of Pfizer or two of Moderna or one J&J Janssen) by August 23 will not be allowed in any Jackson facility. No exceptions will be made. Proof of vaccination must be submitted to project leadership.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-Cons) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-6489.

Regards,

Cecelia Wilson
Senior Procurement Specialist – Construction Services
Procurement Management Department
Jackson Health System

