

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer** *KG*
Procurement Management Department– Construction Services
Jackson Health System

CC: Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson, Maria Mayor, Kena Gordon, Rene Chirino

Date: February 14, 2022

Re: RFQ 22-19175-KG –LTCC Lobby Restroom Renovation

Background:

The project scope of work will consist of renovation of existing Men’s and Women’s restrooms at Jackson Long Term Care Center, 2500 NW 22 Avenue, Miami FL 33142. The scope is interior construction related and may be performed by a contractor which, at a minimum, holds a General Contractor license from Miami-Dade County or the State of Florida. The estimated cost for this project is \$53,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a General Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department’s recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 2 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: LTCC Lobby Restroom Renovations

Contract/Project No. RFQ 22-19175-KG

DESCRIPTION: To contract with a qualified General Contractor to provide interior renovation services for the Public Health Trust and Jackson Health System. The LTCC lobby Men's & Women's restrooms have been identified for renovation. The awarded contractor will replace the existing entry doors, tile finishes and ceiling.

DEPARTMENT: LTCC Plant Operations **CONTACT:** Rene Chirino **PHONE :** (239) 601-0356 (M)

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$53,000.00 **FUNDING SOURCE:** Department Operational

ANALYSIS

Commodity/Service No. 236210-236220 NAICS SIC: _____
General Contractor - Commercial/Industrial Construction

Contract/Project History of Previous Purchases for Previous Three (3) Years
Check Here if this is a New Contract/Purchase with no Previous History

	<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>
Contractor	_____	_____	_____
Ethnicity/Race	_____	_____	_____
Gender	_____	_____	_____
Contract Value	_____	_____	_____

COMMENTS: The Trust requests Level 2 Set-Aside. Contractors will have more varied experience including healthcare environment

RECOMMENDATIONS

CSBE GOAL BID PREFERENCE NO MEASURE
100 % N/A _____

Analysis for Goal Recommendation

<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
General Contractor	\$53,000	100 %	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL CSBE Recommendation	\$53,000	100 %	_____
TOTAL Project Budget	\$53,000	100%	_____

Basis for Recommendation: More than three SBE-Cons General Contractors

 Rene Chirino, Project Manager

 Date: 2-14-2022