


# Memorandum

To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Laurie Johnson, Jhonnatan Escalante, Kenneth Robertson, Maria Mayor, Kena Gordon, Rene Chirino

Date: June 13, 2022

Re: RFQ 22-19175-KG (r) –LTCC Lobby Restroom Renovation

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## **Background:**

The project scope of work will consist of refurbishment of existing Men's and Women's restrooms at Jackson Long Term Care Center, 2500 NW 22 Avenue, Miami FL 33142. The intent is for two new unisex toilets. The scope is interior construction related and may be performed by a contractor which, at a minimum, holds a General Contractor license from Miami-Dade County or the State of Florida. The scope will include: existing tile finishes (floor & wall) will be removed & replaced, the plumbing fixtures (lavatories, toilets, urinal) and restroom accessories (paper dispensers, hand dryer, grab bars & trash receptacles) will be replaced with new. The estimated cost for this project is \$45,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a General Contractor license from Miami-Dade County, and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor should have experience in a healthcare facility environment. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% Level 1 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB  
Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System