



August 28, 2015

Re: **RPQ 305375 I-95 Track Work at Brickell/Vizcaya Metrorail Stations**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a Small Business Enterprise – (SBE-Cons) firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid **by Tuesday September 1, 2015 at 1:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to [rxs@miamidade.gov](mailto:rxs@miamidade.gov)**. If you have any questions, please contact me at (305) 375-2082.

Sincerely,

**Ruth Castellanos, Capital Improvements Analyst**  
**Miami-Dade County - Internal Services Department, Small Business Development Division**  
**111 NW 1st Street 19th Floor, Miami Florida 33126**  
**Ph: (305)-375-2082**  
**Fax: (305)-375-3160**  
**[rxs@miamidade.gov](mailto:rxs@miamidade.gov)**



## **VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111    **FAX: 375-3160**

PROGRAM COORDINATOR: **Ruth Castellanos**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:**        **I-95 Track Work at Brickell/Vizcaya Metrorail Stations**

**PROJECT NUMBER:**       **RPQ 305373**

**Estimated Contract Amount:**    **\$663,000.00**

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_    **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

<b>Currently Awarded Projects (Name of Project and Owner)</b>	<b>Project Completion Date</b>	<b>Contract Amount</b>	<b>Anticipated Awards</b>

## **VERIFICATION OF AVAILABILITY TO BID**

**CONTRACT TITLE:** I-95 Track Work at Brickell/Vizcaya Metrorail Stations

**PROJECT NUMBER:** RPQ 305373

**ESTIMATED AMOUNT:** \$663,000.00

### **PROJECT DESCRIPTION:**

I-95 Pocket Track is located on the Metrorail between Vizcaya and Brickell Stations. It is an area where the tracks are located at grade which means that the rail is secured by concrete ties that are secured with ballast. The project consists of removing and replacing 1,600 concrete ties. The tracks then need to be tamped, which is a process where the granite ballast is mechanically compressed under the ties. The tracks are then lined and surfaced to provide a smooth transition from fixed guideway to ballasted track and back to fixed guideway.

The time to complete this project is 10 weekends with a contractor performing the work during single tracking operation. During single tracking operation, revenue trains will be operating on both directions on the adjacent track. MDT will provide all the required materials; concrete ties, ballast, insulators and extension plate w/hardware (materials are already in the jobsite). MDT will provide Flagman throughout working hours and MDT will also be responsible for removing the coverboard from the 3rd rail location before the Contractor starts working in each section or commercial entities.

The contractor will work during a 54 hour work window from Friday night at 10:00 PM to Monday morning at 4:00 AM for no more than 10 weekends. The contractor will remove and install new 3rd rail extension plate with new insulators and hardware on every 4th tie installed. The Contractor will surface and line tracks upon all ties being completely installed and secure work area before each Monday morning at 4:00 AM ready for revenue service. Contractor will store equipment in the pocket tracks throughout the weeks. But while work is being performed, equipment must remain in the work location cleared of the pocket tracks during single tracking operation.

MDT Track Supervisors will inspect the area worked prior to tracks going back in service each Monday morning 4:00 AM. Contractor will provide all applicable insurances, licenses, manage supervision and administrative personnel required to properly execute the scope of work. Contractor will provide all necessary equipment mobilization to facilitate the project's scope of work.

Contractor will provide all necessary unloading, handling and related processes necessary for the proper performance of this scope of work. Contractor will be responsible for any rental or maintenance equipment needed prior, during, and after along with operator and riggers for the completion of project as well as transportation and setup. Contractor will be responsible for stacking and storing all ties scheduled for disposal adjacent to work location or designated laydown area.

Contractor will provide a 1" skim lift and dress with provided ballast after all the ties are installed at the end of the project.

MDT will be responsible for ties disposal.

MDT to perform all the work associated with signals or signalization on the guideway.

## **Qualifications & Experience Requirement:**

Proposers shall provide documentation to demonstrate the team ability to satisfy all of the minimum qualification requirements. Proposers who do not meet the minimum qualification requirements or who fail to provide supporting documentation will not be considered for award. If a prescribed format or required documentation for the response to minimum qualification requirements is listed below, Proposers must use said format and supply said documentation.

Proposers shall have experience in having performed work in a Transit environment implementing in accordance with the Summary of Work. The proposer shall have the minimum number of employees necessary to meet the qualifications and experience requirements.

Proposers shall provide a detailed description of comparable projects as it pertains to the Summary of Work similar in scope to that requested herein, which the Proposer has either ongoing or completed within the past fifteen years. The description should identify for each project: (i) client, (ii) a complete description of

## **License Requirements:**

A. Contractors must hold a current valid Certificate of Competency for **General Building/Engineering or Specialty Trades Contracting**, as required by the Florida Building Code, for the types of Work covered by the Requisition at the time of quote submission and maintain same throughout the duration of the project. The certificate(s) is to be issued by:

1. The State of Florida Construction Industry Licensing Board, pursuant to the provisions of Section 489.115 of the Florida Statute and registered with the Miami-Dade County, Building Department or,
2. The Dade County Construction Trades Qualifying Board, pursuant to the provisions of Section 10-3(a) of the County Code. Holders of Miami-Dade County Certificates of Competency must also hold Certificates of Registration issued by the State of Florida Construction Licensing Board, pursuant to the provisions of Section 489.115 or Section 489.117 of the Florida Statutes.

B. Proof of such Certificate(s) must be submitted at the time of initial response and maintained current throughout the contract period. The County may request proof of continued certification at any time during the contract period. Failure to provide such proof within five (5) working days from notification by the County shall result in the removal from the contract and the rejection of any current or future RPQ bid submissions.

C. In addition to the required licenses, the team must be able to demonstrate, through prior experience, the ability to manage the construction of complex rail transit projects of similar size and scope, as described in the Project description. The team must be experienced in applying the American Rail Engineering & Maintenance Association (AREMA) standards and guidelines and must demonstrate experience in the disciplines listed below.

**Trackwork:** Demonstrate that the Team has been responsible for the construction and installation of Trackwork on a minimum of one projects of similar size and scope, as described in the scope of services. The team must demonstrate construction experience with track switches, turnouts, ties, ballast, rail welding, tamping and track surfacing, along with construction experience that includes earthwork, grading, underground utilities, concrete and asphalt placement, with associated materials testing.

**Traction Power:** Demonstrate that the Traction Power Team has been responsible for the installation, testing, and acceptance of a 750 Volts Direct Current (VDC) or similar Rail Traction Power system with third rail and Electrical Distribution for control and facility power on a minimum of one project of similar size and scope, as described in the summary of work.

## **Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [rxs@miamidade.gov](mailto:rxs@miamidade.gov) or via fax (305) 375-3160 attention Ruth Castellanos.

\_\_\_\_\_ Proposer (PRIME) meets the licensing, experience, as well as other requirements as outlined above and is interested in this solicitation.

\_\_\_\_\_ Proposer (PRIME) DOES NOT meet the requirements as outlined above

\_\_\_\_\_ I will not be interested in this project because:

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Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_