

# Memorandum



**Date:** 7/27/2017

**To:** **Laurie Johnson**  
SBD Section Chief, Internal Service Department  
Small Business Department

**From:** Giselle Castillo CM, Public Housing and Community Development

**Subject:** Review Committee - Notification Only for Federally Funded  
South Region Area 1 - RPQ 11752

**SENT VIA EMAIL**

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only** for Vacant Unit Preparation – Modernization.

Project RPQ 11752

Thank you for your assistance, I can be reached at (786) 469-4116 Email:  
[gcastil@miamidade.gov](mailto:gcastil@miamidade.gov)

CC: Gary Hartfield, SBD Director

**ANALYSIS FOR CSBE GOAL RECOMMENDATION**

**PROJECT TITLE:** Vacant Unit Preparation – Modernization.  
**PROJECT NUMBER:** FL005834  
**DEPARTMENT:** PHCD  
**ESTIMATED COST OF CONSTRUCTION:** \$17,600.00  
**FUNDING SOURCE:** Federal- US HUD  
**DESCRIPTION OF PROJECT:** Vacant Unit Preparation – Modernization.

| TASK DESCRIPTION | ESTIMATED UNITS | ESTIMATED CSBE COSTS | CSBE QUANTITY |
|------------------|-----------------|----------------------|---------------|
|------------------|-----------------|----------------------|---------------|

|                    |             |
|--------------------|-------------|
| TOTAL CONSTRUCTION | \$17,600.00 |
|--------------------|-------------|

Giselle Castillo

7/27/2017

PHCD, Contracting Officer

Date Submitted to DBD

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s): ☒ Davis Bacon      ☐ 03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment ☐

**Contract/Project/\*Work Order No.:** South Region Area 1 - RPQ 11752   RPQ 11752   MCC 7360 Plan CICC 7360-0/08 \*Reference corresponding project number when submitting a work order

**Contract/Project Title:** MCC 7360 Plan-CICC7360-0/08 RPQ RPQ 11752

**Description/Scope of Work:** Description of the Work (Project):

**General Description of the Work (Project):**    **General Description of the Work (Project):** Interior Vacant Unit Preparation. The Contractor must provide all required documentation to obtain all required permits to perform the job. He/she shall supply all necessary labor, tools, materials and equipment needed for the completion of the Scope of Work as specified by MDPHA Bid Documents and specifications. All work shall be in compliance with the latest edition of the Florida Building Code, including revisions and updates, and all applicable Federal, State, local regulations and ordinances referenced there in, and any other Code having jurisdiction on the project.

Address is various

**Approximate Construction Budget for this project is:** \$ 17,600.00

**Estimated Cost:** 17,600.00      **Funding Source:** US HUD

**Location of Project:** 30705 SW 155 Ct. Homestead

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment ☐

Engineer/Department or Agency's estimated required workforce for Project ☐ Work Order ☐:

| Trade/Skills Required | Est. # of workforce required per trade | Est. # of total days to complete job |
|-----------------------|--|--------------------------------------|
| General Contractor    | <b>10</b>                              | <b>45</b>                            |
|                       |  |                                      |
|                       |  |                                      |

Comments: \_\_\_\_\_  
\_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment ☐

| Sub-Trade | Est. Cost | % of Item to Base Bid | Availability |
|-----------|-----------|-----------------------|--------------|
|           |           |                       |              |
|           |           |                       |              |
|           |           |                       |              |

**RECOMMENDATION**

**Set-Aside:** Level 1 ☐ Level 2 ☐ Level 3 ☐ Trade Set-Aside ☐ Sub-Contractor Goal ☐ Workforce Goal ☐ No Measure ☐

**Basis for Recommendation:** \_\_\_\_\_  
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**Date submitted to DBD: 7/27/2017**

**Contact Person: Giselle Castillo**

**Telephone No.: 786-469-4116**