

# Memorandum



**Date:** August 11, 2020

**To:** Gary Hartfield, Division Director  
Small Business Development

**From:** Karina Careaga *IA for KC*  
Division Chief, Procurement and Contract Management Division  
Department of Solid Waste Management

**Subject:** Upcoming Solicitation for Construction Services with U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) Funds  
7360 Miscellaneous Construction Plan Project  
RPQ No. 14973-20

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The Department of Solid Waste Management (DSWM) is forwarding this memorandum to Miami-Dade Internal Services Department's Division of Small Business Development (SBD) for information purposes regarding the referenced project.

The Funding Source for the project is federal funds through the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA).

**Scope of Work:** DSWM has a need to obtain construction services for roofing services that will be performed at the South Dade Landfill Facility. The Contractor shall furnish all supervision, labor, materials, equipment, tools, permitting, services and incidentals necessary to complete Roof Deck Waterproofing and Partial Roof Repairs at the facility.

**Project Location:** 23707 SW 97th Avenue, Miami, Florida.

The construction cost estimate for this project is \$68,942.50 exclusive of Allowance Accounts for Unforeseen Changes.

Attached is the cost breakdown for construction services.

Should you have any questions, please feel free to contact Ms. Karina Careaga, Division Chief, Procurement and Contract Management Division, at (305) 514-6669.

Attachments

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits       03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

**Contract/Project/\*Work Order No.:** RPQ NO. 14973-20

\*Reference corresponding project number when submitting a work order

**Contract/Project Title:** DSWM South Dade Landfill Facility Roofing Project (Roof Deck Waterproofing and Partial Roof Repairs)

**Description/Scope of Work:** See Attached

**Estimated Cost:** \$68,942.50      **Funding Source:** Federal funds

**Location of Project** (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
23707 SW 97<sup>th</sup> Avenue, Miami, FL

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
N/A		
N/A		
N/A		

Comments:..

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
<b>SBE-Cons</b>	\$	%	
<b>SBE-G&amp;S</b>	\$	%	
	\$	%	

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** N/A

**Date submitted to DBD:** 08/11/2020

**Contact Person:** Karina Careaga

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