

# Memorandum



**Date:** November 3, 2017

**To:** Laurie Johnson  
SBD Section Chief, ISD

**From:** Delores Holley, SPA 2  
Public Housing and Community Development (PHCD)

**Subject:** SBD Project Review & Analysis - 100% Federally Funded (US HUD)  
Project: Emergency Repairs at Dwelling Structure 1937 NW 58 Street  
MCC 7360 Plan - CICC 7360-0/08 - **RPQ #17833-1937REQ**

## Sent Via E-Mail

PHCD respectfully requests that the following federally funded item be submitted to the Review Committee (RC) for review purposes only. The following services were procured as a part of an EMERGENCY Work Order. The Scope of Work was identified in a four-point inspection report conducted by an independent third party. The work required immediate action and was completed as an emergency under the basis of Community Welfare and Safety for the subject property because of the unsafe conditions at the house. USHUD Documentary Surtax funds will be used to cover all expenses of this project. The project was awarded to TJ of Miami, Inc. to complete the work needed.

## Attachments:

1. SBD Department Input

Should you require additional information, please call (786) 469-2117 or e-mail: [dxg@miamidade.gov](mailto:dxg@miamidade.gov)

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s): ☒ Davis Bacon    ☐ 03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment ☐

Contract/Project/\*Work Order No.: MCC 7360 Plan - CICC7360-0/08 RPO No. 17633-1937REQ

\*Reference corresponding project number when submitting a work order.

Contract/Project Title: Emergency Repairs at Dwelling Structure 1937 NW 58 Street

**Description/Scope of Work:**

Miami-Dade County Public Housing and Community Development is undertaking a project for an emergency service request at 1937 NW 58 Street, Miami, Florida 33136, an existing single family home. We are seeking a qualified general contractor to complete the EMERGENCY scope of work.

Estimated Cost: \$31,706.39      Funding Source: USHUD Documentary Surtax

Location of Project: 1937 NW 58 Street, Miami, Florida 33136 (See RPO SOW)

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment ☐

Engineer/Department or Agency's estimated required workforce for Project ☐ Work Order ☐:

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
General Contractor		<b>30 Days</b>

Comments: \_\_\_\_\_  
\_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment ☐

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1 ☐ Level 2 ☐ Level 3 ☐ Trade Set-Aside ☐ Sub-Contractor Goal ☐ Workforce Goal ☐ No Measure ☒

Basis for Recommendation: This project is 100% funded with USHUD Documentary Surtax funds, which precludes the application of MDC Small Business Contract Measures.

Date submitted to SBD: 11/3/17

Contact Person: Delores Holley

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