

Date: 2/14/2022

To: Laurie Johnson

SBD Section Chief, Internal Service Department

Small Business Department

From:

Daniel Joseph

Asst. Div. Chief, Public Housing

Project Manager

Subject: Review Committee - RPQ 68855 - PHCD WORK-ORDER CONTRACT 2022 - CENTRAL AREA

SENT VIA EMAIL

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only**

Project RPQ 68855

Thank you for your assistance, I can be reached at <u>786-469-4309</u>

Email: josephd@miamidade.gov

CC: Gary Hartfield, SBD Director

ANALYSIS FOR CSBE GOAL RECOMMENDATION

PROJECT TITLE: PHCD WORK-ORDER CONTRACT

PROJECT NUMBER: 2022 - CENTRAL AREA

DEPARTMENT: 68855

ESTIMATED COST OF CONSTRUCTION: PHCD

FUNDING SOURCE: \$1,300,000.00

Federal - US HUD

TASK DESCRIPTION:

PHCD WORK-ORDER CONTRACT 2022 - CENTRAL AREA - GENERAL SCOPE OF WORK

General Description of the Work (Project): The Miami-Dade County Public Housing and Community Development (PHCD) department is among the nation's top ten housing agencies managing nearly 9,300 public housing units located throughout Miami-Dade County, in approximately 100 development sites. Public housing units' range in size from zero- and one-bedroom apartments in high rise buildings to multi-bedroom family units. PHCD must maintain all units in an expedited manner.

Currently, work orders serve to identify the source, nature, and priority of maintenance work. They also identify the cost of labor and materials used, time of performance, and provide valuable information on the overall condition of our units.

PHCD is seeking a Maintenance Work Order Contractor for Central Areas, which consist of 32 developments that will create and manage the entire operation of a maintenance work order system, to include performing all maintenance and repair work required for its development sites and ensuring the quality of the work and completion, in a timely manner.

PHCD Central Areas generates an average of about 42 work orders daily. The Maintenance Work Order Manager must have the capacity and organization to complete work orders in all development sites simultaneously and within the required time frame.

ESTIMATED UNITS CSBE: N/A ESTIMATED CSBE COSTS: N/A QUANTITY COST CSBE: N/A

TOTAL CONSTRUCTION: \$1,300,000.00

Project Manager, PHCD

Daniel Joseph

Date Submitted to DBD 2/14/2022

DEPARTMENT INPUT CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

| Check applicable Ordinance(s) |): 🛛 Davis Bacon | ☐ 03-237 (formerly | 03-1) Community V | Workforce P | rogram | | | |
|--|---|--|--|--|---|--|--|--|
| Contract/Project/*Work (*Reference corresponding proj | Order No.: 68855 / | | | | RAL AREA | | | |
| Contract/Project Title: MCC 7360 Plan-CICC7360-0/08 | | | | | | | | |
| Description/Scope of Work: GENERAL SCOPE O | • | <u>he Work (Project)</u> | - | | | | | |
| General Description Development (PHCD) public housing units Public housing units' r bedroom family units. Currently, work orders identify the cost of lab overall condition of ou PHCD is seeking a developments that wil include performing all quality of the work and PHCD Central Areas Manager must have simultaneously and wil Approximate Construct Estimated Cost: \$1,300,000 Location of Project: 100 Value | department is a located through range in size from PHCD must mass serve to ident or and materials runits. Maintenance and maintenance and completion, in generates an author the required thin the required stion Budget for 1.00 Funding Sour | among the nation nout Miami-Dade om zero- and one- aintain all units in a tify the source, natify the source of periods. Work Order Core anage the entire and repair work reader a timely manner. It werage of about 4 and organization to dime frame. this project is: rce: US HUD | s top ten housing County, in appointment an expedited manature, and prioring formance, and expedited manature, and expedited for Certagoperation of a required for its control of a complete work orders or a complete work order or a complete wor | ng agenc proximate ments in lanner. ity of mai provide ventral Are maintena developmentally. The | ies managing nearly ly 100 development high rise buildings to intenance work. The valuable information eas, which consisted not not work order system to sites and ensure Maintenance Work ensure work order. | y 9,300 at sites. o multi- ey also on the of 32 tem, to ing the | | |
| PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment | | | | | | | | |
| Engineer/Department or A | gency's estimated | | | ≀ Order 🔃: | | - | | |
| Trade/Skills Required | | Est. # of workforce re | quired per trade | | Est. # of total days to | | | |
| plaster | | 10 | | complete job 365 calendar days | - | | | |
| A/C Tech & Helper | | 1 | | | 365 calendar days | - | | |
| General Builder repairer / T | ech | 10 | | | 365 calendar days | 1 | | |
| Comments: | | | | | 1 200 cm vicini mijo | _ | | |
| PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment | | | | | | | | |
| Sub-Trade | Est. Cost | % of Item to Ba | se Bid | Availabili | ity |] | | |
| | | | | | | | | |

| RECOMMENDATION | | | | | | | | | |
|--|------------|--|--|--|--|--|--|--|--|
| Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure Basis for Recommendation: | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Date submitted to DBD: | 02/14/2022 | | | | | | | | |

Date submitted to DBD: <u>02/14/202</u> Contact Person: Danny Joseph Telephone No.: 786-469-4309