



November 20, 2014

Project No: **RQID1500028 Playground - Installation and Infrastructure Services,
Request to Qualify (POOL)**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid **by MONDAY, NOVEMBER 24, 2014, at 12:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to twj@miamidade.gov**. If you have any questions, please contact me at (305) 375-3123.

Sincerely,

Tyrone White
Contract Certification Specialist
Small Business Development Division
Miami-Dade County Internal Services Department
Phone: (305) 375-3123
Fax: (305) 375-3160
Email: twj@miamidade.gov



<http://www.miamidade.gov/internalservices/small-business.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 **FAX: 375-3160**

PROGRAM COORDINATOR: **Tyrone White**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Playground – Installation and Infrastructure Services, Request to Qualify (POOL)**

PROJECT NUMBERS: **RQID1500028**

Estimated Contract Amount: \$16,000,000.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: Playground – Installation and Infrastructure Services,
Request to Qualify (POOL)

PROJECT NUMBERS: RQID1500028

ESTIMATED CONTRACT AMOUNT: \$16,000,000.00

PROJECT DESCRIPTION

This Request to Qualify (RTQ) will establish a **POOL** of submitters capable of providing installation and infrastructure services for playground and park equipment. Entry into the qualification pool is not a contract between Miami-Dade County and any Submitter, but an acknowledgement that the included Submitter(s) meet the qualifications as outlined throughout this RTQ. The pool shall be open for Submitters to qualify at any time after the initial RTQ opening date. Pre-qualified Submitters will be invited to participate in future competitions.

(See Attached)

SCOPE OF WORK:

This Request to Qualify is intended to establish two Groups of Prequalified bidders as described below. Submitters awarded a contract through this **POOL** shall:

- A. Furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications of the Request for Quotation (RFQ), such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval by the County. Barricades shall be provided by the Submitter when work is performed in areas traversed by persons, or when deemed necessary by the County.
- B. Conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible Vendor.

Installation and Infrastructure Services

- A. Installation services shall include the removal and disposal of playground and park equipment inclusive of ancillary parts being replaced and the installment of the new item(s) leaving the unit in proper working condition and in compliance with the manufacturer's specifications and applicable Florida Building Code safety regulations.

Infrastructure services shall refer to the incidental work required for the installation of playground and park equipment in accordance with plans and specifications provided by the County. Infrastructure services may include but is not limited to the pouring of asphalt or concrete for the paving of walkways, water line installation for shelters, and electrical connections.

QUALIFICATION CRITERIA:

Minimum Qualifications

Submitters shall have a General Contractor (GC) license issued by the State of Florida Construction Industry Licensing Board or by the Miami-Dade County's Construction Trades Qualifying Board

OR

A Miami-Dade County General Engineering (GE) license may be provided in lieu of the GC license requirement.

Additional Qualification(s) for Playground Installation Services

Submitter(s) or their approved subcontractor offering playground installation services shall hold and provide the following with their bid submittal:

- A. Certification as a Certified Playground Safety Inspector (CPSI) issued by the National Recreation and Park Association. For more information on certification requirements link to: www.nrpa.org/content.aspx?id=413
- B. Submitters shall provide correspondence on manufacturer letterhead stating that either their firm or their listed subcontractor is authorized to do installation of playgrounds and parks equipment. A copy of the manufacturer's approval on letterhead shall accompany the submittal package.

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “**comply**” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: twj@miamidade.gov or via fax (305) 375-3160 attention Mr. Tyrone White.

_____ Proposer (PRIME) has experience completing projects whose size and scope are similar to this project, meets the requirements as indicated in the Project Description, meets the Qualification Criteria and can perform the work as required. **PLEASE PROVIDE PROOF OF CPSI CERTIFICATION & A LETTERHEAD FOR EACH MANUFACTURER WHO'S PRODUCT YOU ARE CERTIFIED TO INSTALL.**

_____ Proposer (PRIME) DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the Project Description and Qualification Criteria sections.

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____

PLEASE LIST YOUR FIRMS HISTORY OF SIMILAR PROJECTS, REASON(s) WHY YOUR FIRM DOES NOT MEET THE EXPERIENCE REQUIREMENTS (IF APPLICABLE) AND ANY COMMENTS YOU MAY HAVE ON THE NEXT PAGE

SIMILAR PROJECTS AS PRIME OR SUB-CONTRACTOR

Please list your firm's history of "Projects with Similar Scopes of Work":

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

Project Title: _____
Client Name: _____
Contact #: (____) _____ - _____ / _____
Scope of Work: _____

REASONS & COMMENTS
