



November 20, 2019

Mr. Enrique Perez,  
Project Manager  
Miami Dade Aviation Department  
P.O. Box 025504  
Miami, Florida 33102-5504

RE: MIA- Cc D Mechanical Rooms Mildew Remediation  
V-056-A

Dear Mr. Perez:

We are pleased to present to you the following **Project Construction Packaging Plan** for the above referenced project, based on Field Observation Report prepared by MDAD.

Project Estimate: **\$111,745.32** (One Hundred Eleven Thousand Seven Hundred Forty Five Dollars and Thirty Two Cents).

Liquidated Damages / Liquidated Indirect Costs: N/A per Calendar days

This project is to be completed in approximately 60 calendar days.

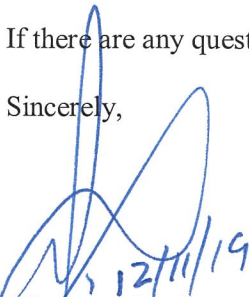
This estimate is broken down on the attached spreadsheet, and is based on the following conditions.

Drawing	Title	Date
	Field Observation Report.	06/12/14
	Location Sketch & Assessment for Cc "D" Mechanical Rooms Mildew Remediation.	
	42 photos of mildew damage conditions.	

1. Work to begin, after approved Project Order and after receipt of approved Building Permits and Notice to Proceed.
2. This estimate includes an allowance account for unforeseen conditions.
3. This estimate will stay in effect for a period of not more than thirty (30) days from the date of this correspondence.

If there are any questions, please do not hesitate to contact me.

Sincerely,

  
Alberto Calderin  
MIA MCC-8-10  
General Manager  
/gm

Cc: File

# Munilla Construction Management, LLC (MCM)

## Bid Line Item Sheet

Project Name: MIA- Cc Mechanical Rooms Mildew Remediation

Project No.: IV-056-A

ITEM NO.	DESCRIPTION	SUB PKG	SET ASIDE	AMOUNT
02-00700	Miscellaneous General Work	A	SBE/C	\$34,621.21
02-00821	Painting	B	SBE/C	\$26,365.85
02-00510	HVAC	C	SBE/C	\$32,623.94
	<b>Subtotal</b>			\$93,611.00
	Allowance Account (10%)			\$9,361.10
	<b>Subtotal</b>			\$102,972.10
	MCC Fee (8.52%)			\$8,773.22
	<b>TOTAL</b>			<b>\$111,745.32</b>



**Date:** November 20, 2019  
**To:** Milton L. Collins, Associate Director, MDAD Minority Affairs  
**From:** Alberto Calderin, Munilla Construction Management, LLC (MCM) - MCC-8-10  
**Subject:** **SBE / Construction Recommendation**  
MIA – Cc D Mechanical Rooms Mildew Remediation V-056-A

This is a request for the Miami-Dade County Regulatory and Economic Resources Department, Small Business Development to review the following recommendation for SBE / Construction contract measures, in order for the MCC-8-10 Contractor to proceed with the work associated with the above mentioned project. The purpose of this work is to provide and improve general cleaning in Mechanical Room due to mildew, stucco repair, drywall, rust removal, caulking, pressure cleaning, and provide & install insulation for existing ductwork.

The Contractor's staff has evaluated the project and recommends a SBE / CONSTRUCTION trade set-aside measures for the following trades:

- Package "A" Misc. General Work
- Package "B" Painting
- Package "C" HVAC

The suggested SBE / CONSTRUCTION subcontract items are listed on the Department Contract Measures Recommendation and Analysis form attached. This evaluation is based the SBE / CONSTRUCTION Certification List as of June 2018 from the Department of Small Business Development.

The Community Workforce Program (CWP) breakdown is attached for the required goal.

Total suggested SBE / CONSTRUCTION participation for this project is:

**100% of \$93,611 (Trade Set-Aside) - Total Estimate Amount is \$111,745.32**

The MDAD Miscellaneous Construction Contract (MCC-8-10) requires that the General Contractor shall enter into subcontractor agreements to perform the work. Prior to the issuance of each Project Order Draft, or in the event of an emergency, as soon thereafter as practicable, per Ordinance 97-52, Miami Dade County will review each project for the establishment of contract measures relevant to Community Small Business Enterprise (SBE / CONSTRUCTION) participation in the work to be performed, and will establish on each Project Order Draft as it is transmitted to the Contractor.

C: Enrique Perez – MDAD Project Manager  
File

**DEPARTMENT CONTRACT MEASURES RECOMMENDATION AND ANALYSIS  
CSBE**

**To:** Miton Collins - Associate Director  
MDAD - Minority Affairs Division

**From:** Alberto Calderin MCC-8-10  
General Manager/Munilla Construction Management,LLC (MCM) MCC-8-10

**Project/Contract Title:** MIA - Cc D Mechanical Rooms Mildew Remediation

**Contract Number:** V-056-A

**Department:** Aviation

**Estimated Cost of Project/Bid:** 111,745.32

**Funding Source:** Aviation Bonds

**Description of Project/Bid:** Project consists the remediation of deficiencies observed in the Mechanical Room adjacent to gates 40, 44, 48 & 50 includes exterior walls show present algae, stucco joint rust, scucco cracks, exterior metal doors rusty, Second floor carpet in the process roms, hards celings access doors rusty, walls show water damage, Mechanical room damage in ductwork instulation, isulation in water pipes damaged, deficient ductwork access doors, open electrical J-boxes, damaged drywall, ductwork air leaks, third floor ductwork insulation damage, mechanical roos, used as storage of material and other objects by MDAD. Fourth floor heavily dusted, insuficent lighting, mechaincal room used as storage by MDAD. Roof level existing 4th copper drain missing and or presenting damage insulation.

**Contract Measures Recommendations**

Set aside  Trade Set aside 93,611 Bid Preference   
Goal  0% No Measures

**Reasons for Recommendation**

This is a reasonable contract measure, based on the availability of CSBE firms for the trades available on this project.

**Analysis for Recommendation of a Goal**

<u>Subtrade</u>	<u>Estimated Cost</u>	<u>% Of Item to Base Bid</u>	<u>SBE/Construction Availability</u>
Miscellaneous General Work Pkg. "A"	34,621.21	37.0%	
Painting Pkg. "B"	26,365.85	28.2%	
HVAC Pkg. "C"	32,623.94	34.9%	
<b>Total</b>	<b>93,611.00</b>	<b>100%</b>	
<i>Project cost</i>	93,611	input from bid line item	
<i>Allow. &amp; Fee</i>	18,134	input from bid line item	
<i>Pre-Const. Svcs</i>	0	input from bid line item	
<b>Total Project</b>	<b>111,745.32</b>		



**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s): ☒ 90-143 Responsible Wage and Benefits ☐ 03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION** See attachment ☒

**Contract/Project/\*Work Order No.:** V-056-A

\*Reference corresponding project number when submitting a work order

**Contract/Project Title:** MIA - Cc D Mechanical Rooms Mildew Remediation

**Description/Scope of Work:** The purpose of this work is to provide and improve general cleaning in Mechanical Room due to mildew, stucco repair, drywall, rust removal, caulking, pressure cleaning, and provide & install insulation for existing ductwork.

**Estimated Cost:** \$111,745.32

**Funding Source:** MIA Bonds

**Location of Project** (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
Miami International Airport

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment ☒

Engineer/Department or Agency's estimated required workforce for Project ☐ Work Order ☐:

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment ☒

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

**Set-Aside:** Level 1 ☐ Level 2 ☐ Level 3 ☐ Trade Set-Aside ☒ Sub-Contractor Goal ☐ Workforce Goal ☐ No Measure ☐

**Basis for Recommendation:** \_\_\_\_\_

**Date submitted to DBD:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

☐ New    ☐ OTR    ☐ Sole Source    ☐ Bid Waiver    ☐ Emergency    Previous Contract/Project No. \_\_\_\_\_  
Contract \_\_\_\_\_  
☐ Re-Bid    ☐ Other    LIVING WAGE APPLIES: ☐ YES    ☐ NO

Requisition No./Project No.: **V-056-A**    TERM OF CONTRACT \_\_\_\_\_

Requisition /Project Title: **MIA- Cc D Mechanical Rooms Mildew Remediation**

Description: The purpose of this work is to provide and improve general cleaning in Mechanical Room due to mildew, stucco repair, drywall, rust removal, caulking, pressure cleaning, and provide & install insulation for existing ductwork

Issuing Department: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Estimate Cost: \_\_\_\_\_ GENERAL FEDERAL OTHER

Funding Source: \_\_\_\_\_

**ANALYSIS**

**Commodity Codes:** \_\_\_\_\_

Contract/Project History of previous purchases three (3) years  
Check here ☐ if this is a new contract/purchase with no previous history.

**EXISTING**                      **2<sup>ND</sup> YEAR**                      **3<sup>RD</sup> YEAR**

**Contractor:** \_\_\_\_\_

**Small Business Enterprise:** \_\_\_\_\_

**Contract Value:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

Continued on another page (s):    ☐ Yes    ☐ No

**RECOMMENDATIONS**

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
<b>SBE</b>	_____			
Basis of recommendation:	_____			
Signed:	Date sent to SBD: _____			
	Date returned to DPM: _____			

## Construction Contract/Project Measure Analysis & Recommendation

Project Number: N/A

[illegible]