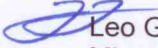


# Memorandum



**Date:** June 16, 2020

**To:** Gary Hartfield, Division Director  
Internal Services Department  
Small Business Development Division

**From:**  Leo Gomez, Assistant Director  
Miami-Dade Public Library System

**Subject:** Recommendation for Construction Contract Services for the Coral Gables Interior Renovation, Roof Replacement and Impact Resistant Windows – Contract No. W180003 / Project No. W180003

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MDPLS respectfully requests that the Division of Small Business Development (SBD) review and evaluate for measures Project No. W180003 - Coral Gables Interior Renovation, Roof Replacement and Impact Resistant Windows, which in part will receive federal grant funds.

**Coral Gables Interior Renovation, Roof Replacement and Impact Resistant Windows:** This project will seek reimbursement, in part or whole from federal funds through the FEMA Public Assistance Program, and as such, bidder must comply with all applicable Federal Law, Regulations, Executive Orders, FEMA policies, procedures and directives. The prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. The scope of work consists of furnishing all materials, labor, services, supervision, tools, equipment, permits, and all other items necessary for the successful completion of the project in accordance with the plans and specifications. The scope of work includes, but shall not be limited to, the Interior Renovations, Roof Replacement and Impact Resistant Windows, of the Coral Gables Library 28,446 square foot building and floor area of 34,203 square feet.

The construction cost estimate for the project is \$3,400,000 which in part will receive federal grant funds.

We appreciate your assistance, in order to proceed with the advertisement and subsequent bidding of the project. Should you have any questions, please feel free to contact Marlene Blanco at 305-375-5005 or Alice Arguelles at 305-375-5106.

cc: Marlene Blanco, Project Manager  
Alice Arguelles, Construction Manager 3  
Project File

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits       03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

**Contract/Project/\*Work Order No.:** W180003

\*Reference corresponding project number when submitting a work order

**Contract/Project Title:**    Coral Gables Interior Renovation, Roof Replacement and Impact Resistant Windows

**Description/Scope of Work:**    See Attached

**Estimated Cost:** \$3,400,000      **Funding Source:** Federal funds

**Location of Project** (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
Coral Gables Interior Renovation, Roof Replacement and Impact Resistant Windows

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

| Trade/Skills Required | Est. # of workforce required per trade | Est. # of total days to complete job |
|-----------------------|--|--------------------------------------|
| N/A                   |  |                                      |
| N/A                   |  |                                      |
| N/A                   |  |                                      |

Comments:..

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

| Sub-Trade          | Est. Cost | % of Item to Base Bid | Availability |
|--------------------|-----------|-----------------------|--------------|
| <b>SBE-Cons</b>    | \$        | %                     |              |
| <b>SBE-G&amp;S</b> | \$        | %                     |              |
|                    | \$        | %                     |              |

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** Federal Grant Funds

**Date submitted to DBD:** 06/15/2020

**Contact Person:** Marlene Blanco

**Telephone No.:** 305-322-9165