


Memorandum



Date: April 17, 2019

To: Gary Hartfield, Division Director
Internal Services Department, Small Business Development

From: Milton L. Collins, Associate Director 
Miami-Dade Aviation Department, Minority Affairs Division

Subject: Recommendation of Contract Measures:
OPF RTR M2C Road and Facilities-Construction
Project No. X-032B

RECOMMENDATION:

This is a request for Small Business Development (SBD) to approve the subject project in order for the Department to proceed with the approval to obtain a project worksheet for the OPF RTR M2C Road and Facilities, Project No. X-032B. The Minority Affairs Division and the User have evaluated the subject project and recommends an **SBE/Construction Program Goal of 7% and an SBE/Goods & Services Goal of 0.53%**. Breakdown of Services to be performed are attached.

The Term of project will be for Six (6) months. The Estimated Cost for this project will be \$348,600.00. Please note: This project is Privately Funded.

PROJECT SCOPE OF SERVICES:

This project encompasses a total of seventy (70) acres of land at Opa-Locka Executive Airport. It is bound by Wright Road to the North, Lejeune Road to the West, Douglas Road to the East and Langley Road to the South.

Phase 2 of this project includes two buildings, the Guardhouse and the Storage Building. The eight hundred and seventy-five (875) square foot Guardhouse functions as the main entry point for all members and guests. This single-story structure features a security office, employee break room, single stall restroom and cart parking area. The 28,026 square foot Storage Building is a pre-engineered metal building that will serve a multitude of uses in the future. Interior Buildouts are not part of this scope.

MINIMUM QUALIFICATIONS:

- Contractor is required to be licensed and Insured in the State of Florida and Miami Dade County
- Contractor must have a minimum of fifteen (15) years of experience
- Contractor must provide and maintain a detailed schedule (Gantt Chart) which highlights the critical path of the project and critical milestones
- Minimum Insurance Requirements for the Contractor are as follows:
 - General Liability - \$1,000,000 Each Occurrence and \$2,000,000 Aggregate
 - Property Damage - \$2,000,000
 - Bodily Injury - \$2,000,000 Each Occurrence
 - Automobile liability - \$1,000,000 Each Person and \$1,000,000 combined single limit

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- Minimum Bonding Requirements for the contractor are as follows:
 - Contractor must provide a Payment bond and Performance bond for the entire sum they are contracted for.
- Contractor must be OSHA certified
- Contractor shall be responsible for managing any as-built drawings associated with this Agreement. All as-built drawings shall be generated from the original set of Contract Documents furnished to Contractor at the start of the project. As-built drawings are required as an electronic submittal (CAD) prior to final payment.

Please advise if additional information is needed to complete this process.

Attachments:

c: L. Johnson, SBD
S. Abate, MDAD
R. Solorzano, MDAD
J. Colasanti, Paragon Group
N. Duran, Paragon Group
C. Corrales, MDAD
Project File

MDAD's CONTRACT MEASURES AND ANALYSIS WORKSHEET

To: Gary Hartfield, Division Director
Internal Services Department, Small Business Development

From: Milton L. Collins, Associate Director 
Miami-Dade Aviation Department
Minority Affairs Division

PROJECT/CONTRACT TITLE: OPF RTR M2C Road and Facilities-Construction
PROJECT/CONTRACT NUMBER: Project No. #X-032B
DEPARTMENT: Miami Dade Aviation Department
PROJECT ESTIMATED COST: \$348,600.00
FUNDING SOURCE: Privately Funded

DESCRIPTION OF PROJECT/BID:

Phase 2 of this project includes two buildings, the Guardhouse and the Storage building. The eight hundred and seventy-five (875) square foot Guardhouse functions as the main entry point for all members and guests. This single-story structure features a security office, employee break room, single stall restroom and art parking area. The 28,026 square foot Storage Building is a pre-engineered metal building that will serve a multitude of uses in the future. Interior Buildouts are not part of this scope.

CONTRACT MEASURES RECOMMENDATION:

Measures: SBE-Construction 7%
SBE-G & S 0.53%

REASONS FOR RECOMMENDATION:

Analysis of the factors contained in Implementing Order #3-22 indicates that an SBE-Construction Program Goal, Implementing Order #3-41 indicate that an SBE-Goods & Services Program Goals are applicable for this contract.

RTR M2C LLC Opa-Locka - Phase 2 Buildings			
Project Number: X-032 B			
Description: Guardhouse and Storage Building			
SBE Participation			
	Phase I Contract Total	Phase 2 SBE Participation by Value	Phase 2 SBE Participation by Percent
Survey	\$10,693		
Fence	\$14,282		
Concrete	\$361,954		
Metal Building	\$975,296		
Steel	\$50,869	\$46,200	91%
ACM Panels	\$176,422		
Millwork/Cabinetry	\$88,256		
Building Insulation	\$71,308		
Roofing	\$15,575		
Caulking	\$4,265		
Doors/Frames/Hardware	\$51,735		
Overhead Doors	\$189,384		
Storefront	\$88,595		
Drywall/Metal Framing	\$205,003		
Tile	\$120,825		
Painting	\$3,514		
Restroom Partitions & Misc.	\$3,961		
Vehicle Lifts	\$637,280		
Plumbing	\$153,392		
Fire Sprinkler	\$48,754		
Fire Extinguisher	\$2,592	\$2,400	93%
HVAC	\$401,551	\$300,000	75%
Electrical	\$336,638		
Fire Alarm	\$20,504		
General Conditions	\$251,872		
Insurance and Bond and OHP	\$406,057		
Job Cost Total	\$4,690,577	\$348,600	7%

RTR - Phase 2 Development		TOTAL PROJECT	
Goods and Services			% of Total \$
DESCRIPTION			
Goods and Services - Portable Toilets		\$2,500	0.053%