



Small Business Development Division Project Worksheet

Project/Contract Title: EMERGENCY MEDICAL SERVICES (EMS) BILLING

Project/Contract No: RFP00567

Funding Source:

Received Date: 05/03/2017

Department: FIRE RESCUE

Estimated Cost of Project/Bid: \$15,000,000.00

Resubmittal Date(s):

Description of Project/Bid: Billing and Collecting funds for emergency medical services.

Contract Measures Recommendation

Measure

Selection Factor

Program

SBE/GS

Goal Percent

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Selection Factor is appropriate for this contract.

The Verification of Availability was sent to twelve (12) SBE certified firms. None responded as being able to meet the project requirements.

Commodity Code: 20810-Accounting/Financial: Bookkeeping, Billing And Invoicing, Budgeting, Payroll, Taxes, Etc.; 91878-Medical Consulting; 94610-Accounting And Billing Services (Including Payroll Services); 94874-Professional Medical Services (Including Physicians And All Specialties); 99037-Emergency Medical Services (See 948-12 For Ambulance Services)

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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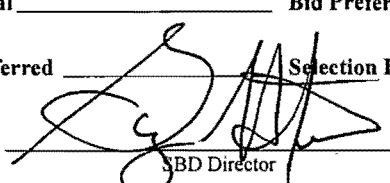
Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____ Level 1 _____	Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 SBD Director
	5-11-17 Date