



Small Business Development Division Project Worksheet

Project/Contract Title: CONTINUING DISCLOSURE DISSEMINATION AGENT
 Project/Contract No: L9165-0/24
 Department: INTERNAL SERVICES
 Estimated Cost of Project/Bid: \$125,000.00

Received Date: 08/14/2018

Funding Source:
BOND PROCEEDS

Resubmittal Date(s):

Description of Project/Bid: The County is contracting for the services of a Disclosure Dissemination Agent. The services of the Disclosure Dissemination Agent will be utilized by the Finance Department, Division of Bond Administration to ensure timely filings, information dissemination to investors, and to verify that Security Exchange Commission (SEC) requirements have been satisfied and adhered to.

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a No Measure is appropriate for this project as this is a Bid Waiver awarded to Digital Assurance Certification, LLC.

There are three (3) SBE Certified firms under these commodity codes.

Commodity Code: 92002-Access Services, Data; 94630-Cash/Securities And Bonding Services; 94648-Financial Advisor; 95839-Financial Management Services

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Access Services, Data	SBE/GS			

Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

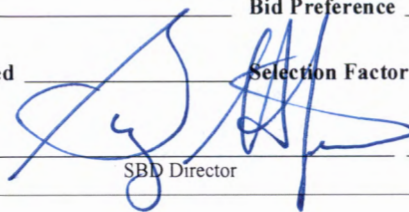
Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____


 SBD Director

8-15-18
Date