



Small Business Development Division Project Worksheet

Project/Contract Title: JANITORIAL SERVICES AT VARIOUS ISD FACILITIES
Project/Contract No: RFQ9562-27ISD
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$300,000.00
Description of Project/Bid: Janitorial services in Records Center, Cooperative Extension and Landmark Campus

Received Date: 08/25/2017

Funding Source:
INTERNAL SERVICE FUNDS

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside	SBE/GS	100.00%

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project indicates a Set-Aside is appropriate. This Request for Quote includes three facilities: 1) the Record Center, 2) Cooperative Extension and 3) Landmark Campus. Each facilities will be awarded separately, to the lowest responsive, responsible bidder. Pre-Qualified pool for Groups 1 & 2 under contract RFQ9562-27ISD.

There are fifteen (18) certified SBE firms prequalified in Group 1 and Group 2 of the pool of vendors.

Commodity Code: 91039-Janitorial/Custodial Services

Small Business Contract Measure Recommendation


Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Janitorial/Custodial Services	SBE/GS	\$300,000.00	100.00%	
Total		\$300,000.00		

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____ Level 1 _____	Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 SBD Director Date 9-5-17