



## Small Business Development Division Project Worksheet

**Project/Contract Title:** GROUNDS MAINTENANCE  
**Project/Contract No:** RFQ 9743-18A (9743-0/23)  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$566,000.00

**Funding Source:**  
 FEDERAL FUNDING

**Received Date:** 01/20/2017

**Description of Project/Bid:** To establish a contract to purchase scheduled grounds maintenance for Public Housing and Community Development Zones 110, 130, 160, 180, 190, 230, 240, 270, and 310.

**Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

**Reasons for Recommendation**

An analysis of the factors contained in the project package, as well as the factors contained in Implementing Order 3-22 indicates a No Measure is appropriate for this contract due to the funding source (US HUD). There are thirty (30) firms prequalified in Group 1 of the contract.

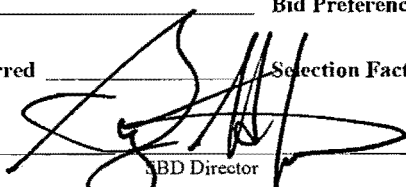
Commodity Code: 98836-Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, Etc.; 98852-Landscaping (Including Design, Fertilizing, Planting, Etc., But Not Grounds Maintenance Or Tree Trimming Services)

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc.	SBE/GS			
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 ABD Director		2/2/17 Date