

## Suarez, Caesar (ISD)

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**From:** Suarez, Caesar (ISD)  
**Sent:** Wednesday, March 23, 2016 6:33 PM  
**To:** 'info@actimedgroup.com'; 'carilyuniform@yahoo.com';  
'rmoser@gatewaysunlimited.com'; 'darryl@holseninc.com'; 'ipa.cris@att.net';  
'innovat100@aol.com'; 'ja3@johnabellcorp.com'; 'info@ledareus.com';  
'epenalver@logisticaloutsourcinginc.com'; 'kandistirman@gmail.com';  
'ecoweninc@gmail.com'; 'chris@miamikiteboarding.com'; 'panachefitness@gmail.com';  
'pancarindustrial@att.net'; 'info@paragonuniform.com'; 'antonio@pemica.com';  
'pgp@progroundsproducts.com'; 'stacy@playersconnectionflorida.com'  
**Cc:** Johnson, Laurie (ISD); Martin, Marcia (ISD); White, Lourdes (ISD); Castro, Angel (ISD);  
Jamal, Rambeau (ISD); Etienne, Eddy (ISD)  
**Subject:** RE: AAA-03-22-2016-A Verification of Availability, SBE/Goods & Services  
**Attachments:** aaa-03-22-2016-a-project-package.pdf.pdf

Good Afternoon,

Project Number: **AAA-03-22-2016-A**

Project Title: **Custom Basketballs**

SBD is in the process of placing a small business measure on the subject project but we need your help. Please review the information below and respond accordingly, ensuring that all applicable questions are answered.

**The deadline to respond is 4:45 PM, THURSDAY, March 24, 2016.**

**AAA-03-22-2016-A will be for the sourcing of custom basketballs. In addition to the attached specifications and a sample proof, vendors are required to comply with the following additional specifications below:**

- The vendor must put the appropriate artwork on a standard Spalding basketball. Once the basketball is customized (which must first be approved as discussed below), the vendor must encase the basketball and create custom engraving on the case. Vendor must have all materials required for customizing, encasing, and engraving.
- For this service (of customizing basketballs), the vendor must be able to do ALL of the following:
  - Customize the basketball with the appropriate artwork, which will be electronically provided (e.g. by pdf);
  - Encase the custom basketball in plastic covering;
  - Create an engraved plaque on the case; and
  - Deliver the finished product in the requisite time frame (discussed below)
- Proofs/mock ups of the basketball are required and also of the engraved plaque, both of which must be approved in writing by designated employee(s).
  - The proof/mock up for the basketball should be sent to us (via email, as a PDF attachment) within 5 days of initial request;
  - Any editing (if required by facility) will need to be done a new proof sent within 2 days;
  - Finally, the basketball must be delivered within 2 days of final approval.

Please review the attached document and advise if your firm can provide the item(s) requested by placing a check mark next to each item in which your firm is able to provide.

Name of Firm: \_\_\_\_\_ SBE/GS Certification #: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Date: \_\_\_\_\_ Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

PLEASE REMEMBER THAT YOUR PARTICIPATION IN THE AVAILABILITY TO PROPOSE PROCESS IS VITAL IN ORDER FOR SBD TO PLACE SMALL BUSINESS MEASURES ON CONTRACTS.

**Caesar Suarez**

SBD Capital Improvement Project Specialist  
Small Business Development Division  
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**“Help stimulate Miami’s economy by supporting Small Businesses”**

AAA-03-22-2016-A

RFI ID: RF1069

RFI STATUS: SUBMITTED TO COUNTY

DATE 3/9/2016

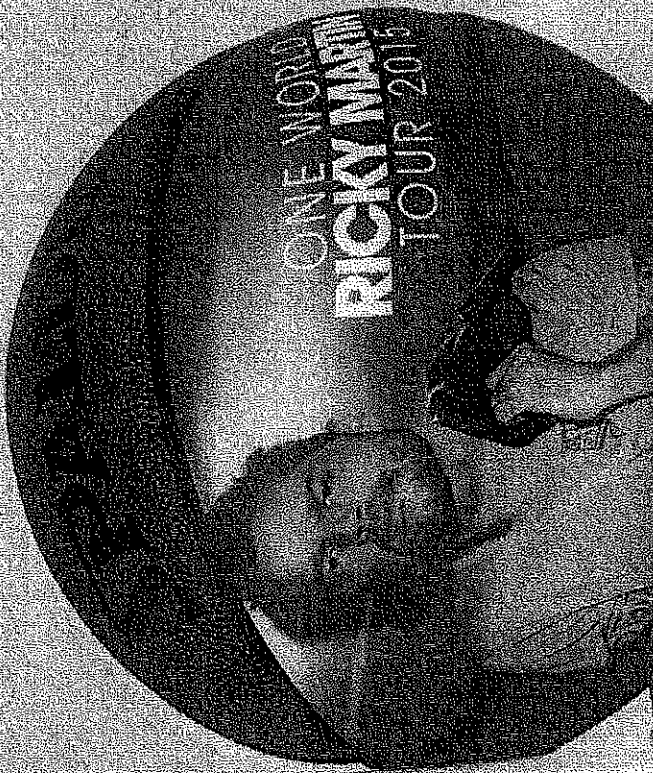
CUSTOM BASKETBALLS

RFI Line Items

ECPU: ESTIMATED COST P/UNIT      PMP: POTENTIAL MINIMUM PURCHASE      PAP: POTENTIAL ANNUAL PURCHASE      PF: PURCHASE FREQUENCY      ETD: ESTIMATED DELIVERY TIME

ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE	EST. DEL. DATE	DETAILS
	Customized basketballs and casing	Made to order				
		Made to order				
		80			5	
<b>Totals</b>						

Framed and wrapped customized basketball with decal of tour/artist artwork, encased in plastic covering, and customized plaque (artwork and plaque varies). The tour/artist artwork needs to be put onto the basketball; see email for further details. Artist will require a proof/mockup of the custom basketball; see email for proof/mockup requirements and corresponding deadlines. See attached photo.



ONE WORLD  
RICKY MARTIN  
TOUR 2015

