

Washington, Latoya (ISD)

Subject: Verification of Availability for: AAA-10-5-17 Miscellaneous Printer Products

Good afternoon,

Project No: **AAA-10-5-17**

Project Title: **Miscellaneous Printer Products**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a Small Business Enterprise – Goods & Services firm to perform work in connection with these projects and meet the requirements listed, please complete and return the attached by placing a check mark next to the line item(s) and Vendor Requirements & Financial Terms your firm can provide. Please reply to the Verification of Availability to Bid by **2:00 P.M., Friday, October 6, 2017.**

Please note that this project includes supplying equipment and being an authorized manufacture reseller.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160** or **via email to afc@miamidade.gov**. If you have any questions, please contact me at (305) 375-3149.

Note, you are NOT bidding at this point, as such no pricing information is required at this phase of the process (this was included as an FYI).

Thank you,

Angel Castro
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Miami-Dade County Internal Services Department
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