

# AAA-11-21-2016

RFI STATUS: SUBMITTED TO COUNTY

PREPARED BY: [REDACTED]

DATE: 7/25/2016

## OFFICE SUPPLIES

### RFI Line Items

ECPU: ESTIMATED COST /UNIT      PMP: POTENTIAL MINIMUM PURCHASE      PAP: POTENTIAL ANNUAL PURCHASE      PF: PURCHASE FREQUENCY      ETD: ESTIMATED DELIVERY TIME

ITEM	MFR	MFR PART # /SKU	ECPU	MIN QTY	PMP	PAP	PF	ETD	DETAILS
pens, pack of 12, black	Papermate		[REDACTED]	20	[REDACTED]	[REDACTED]	1	1m	
pens, pack of 12, blue	Papermate		[REDACTED]	20	[REDACTED]	[REDACTED]	1	1m	
pens, pack of 12, red	Papermate		[REDACTED]	6	[REDACTED]	[REDACTED]	1	1m	
binder clips, box of 12, large	Acco		[REDACTED]	20	[REDACTED]	[REDACTED]	1	1	Acco or equivalent
binder clips, box of 12, medium	Acco		[REDACTED]	20	[REDACTED]	[REDACTED]	1	1	Acco or equivalent
binder clips, box of 12, small	Acco		[REDACTED]	10	[REDACTED]	[REDACTED]	1	1	Acco or equivalent
Sharpie flip chart markers, pac, of 8			[REDACTED]	2	[REDACTED]	[REDACTED]	1	1	eco-conscious
post-it self-stick easel pads, box of 6			[REDACTED]	2	[REDACTED]	[REDACTED]	1	1	
Avery ready table of contents dividers, a-z			[REDACTED]	5	[REDACTED]	[REDACTED]	1	1	eCO-CONSCIOUS; RECYCLED CONTENT
Avery ready table of contents dividers, Jan-Dec			[REDACTED]	10	[REDACTED]	[REDACTED]	1	1	Eco-conscious; recycled content
Avery ready table of contents dividers, 1-31			[REDACTED]	5	[REDACTED]	[REDACTED]	1	1	Eco-conscious; recycled content
Post-it flags desk grip dispenser	Post-it		[REDACTED]	3	[REDACTED]	[REDACTED]	1	1	
Post-it flags pack of 4	Post-it		[REDACTED]	3	[REDACTED]	[REDACTED]	1	1	
Post-it notes flags; pack of 8	Post it		[REDACTED]	2	[REDACTED]	[REDACTED]	1	1	
Krazy glue; pack of 4			[REDACTED]	20	[REDACTED]	[REDACTED]	1	1	
sharpie chisel, box of 12, pink	Sharpie		[REDACTED]	6	[REDACTED]	[REDACTED]	1	1	Eco-conscious
sharpie chisel, box of 12, orange	Sharpie		[REDACTED]	6	[REDACTED]	[REDACTED]	1	1	Eco-conscious
sharpie chisel, box of 12, yellow	Sharpie		[REDACTED]	6	[REDACTED]	[REDACTED]	1	1	Eco-conscious

sharpie chisel, box of 12, green	8	1	1	Eco-conscious
translucent tape	5	1	1	
Elmer's glue stick, box of 30	4	1	1	Eco-conscious
perforated writing pads, legal	8	1	1	Eco-conscious recycled content
perforated writing pads, yellow	4	1	1	Eco-conscious recycled content
perforated writing pads, white	8	1	1	Eco-conscious recycled content
perforated writing pads, 5x8	10	1	1	Eco-conscious recycled content
steno books	10	1	1	6x9
Clorox wipes; pack of 75	1	1	1	
facial tissue, pack of 6	2	1	1	Eco-conscious boutique 2-ply
Energizer max aa batteries, pack of 36	3	1	1	
energizer industrial 9 volt batteries, box of 12	3	1	1	
energizer D batteries, box of 12	2	1	1	
hanging folders; box of 25, red	10	1	1	Eco-conscious recycled content
hanging folders; box of 25, green	10	1	1	Eco-conscious recycled content
hanging folders; box of 25, manilla	10	1	1	Eco-conscious recycled content
hanging folders; box of 25, navy	5	1	1	Eco-conscious recycled content
hanging folders; box of 25, red	5	1	1	Eco-conscious recycled content
hanging folders; box of 25, green	5	1	1	Eco-conscious recycled content
Totals				