



Office of Small Business Development

Project Worksheet

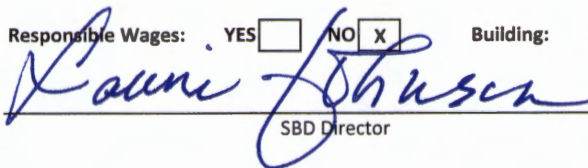
Project/Contract Title: Fire Drill Emergency Kit
Project/Contract No: Arena-3-20-2025-E (RFI040166)
Department: Arena
Estimated Cost of Project/Bid: \$100.00
Description of Project/Bid: To procure Deluxe EP-Flex4z Emergency Backpack Custom Kits.

Received Date: 3/20/2025
Funding Source: Other

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	
Reasons for Recommendation		
<p>SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods & Services Measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source.</p> <p>As of April 21, 2025, there are nine (9) SBE certified firms in the project description codes at the time of the project review.</p> <p>Additional factors included the Verification of Availability (VOA) process, which included emails to determine availability and assignment of the noted measure. However, no (0) firms responded as being able to meet the requirements.</p> <p>A No Measure is appropriate for this solicitation.</p> <p>The Project description code assigned based on the scope is:</p> <p>NIGP 99842 Fire and Police Equipment (Not Otherwise Classified), Sale of Surplus and Obsolete Items, NIGP 340 FIRE PROTECTION EQUIPMENT AND SUPPLIES, NIGP 34000 FIRE PROTECTION EQUIPMENT AND SUPPLIES</p>		

Living Wages: YES ☐ NO ☒ Highway: YES ☐ NO ☒ Heavy Construction: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒ Building: YES ☐ NO ☒


SBD Director


Date