

RFI024297_23 - RFID ENABLED EXPEDITED SELF-SERVICE CHECK OUT STATIONS - SCOPE OF WORK

PROJECT DESCRIPTION: Upgrade existing checkout stations with RFID enabled expedited self-service checkout stations including EXO system software. The EXO system software will need to be integrated with our current point-of-sale and inventory management systems. Vendor will provide design, engineering, installation, commissioning, testing, and acceptance of the systems.

APPROXIMATE PROJECT COST: inclusive of all labor and materials as outlined in this Scope of Work.

SCOPE OF WORK: Upgrade existing checkout stations with new RFID enabled expedited self-service checkout stations including installation of EXO system software. The EXO system software will need to be integrated with our current point-of-sale and inventory management systems. Service will consist of providing:

- Installation of EXO system software at predetermined checkout stations (two (2) mobile stations and seven (7) fixed stations).
- Configuration, set-up, support, and testing of EXO system software per location as needed.
- EXO software license, hosting, maintenance, and support.
- Onsite launch support (minimum one event).
- Blank RFID merchandise labels.
- Labor and materials to provide and install data and power drops at each location including but not limited to wiring, conduits, cabling, and tools as needed.
- Labor and materials to remove existing counters and replace with new.
- EXO system software integration to existing POS software.
- All parts, labor, and all other associated apparatus necessary to completely install, test, and turn-over for acceptance to the Manager turnkey, fully operational systems.
- Capacity of employees and firm to perform the work within the specified time period. Provide detailed project schedule for scope of work.
- All work shall be performed by skilled professionals and shall be executed in a workmanlike manner in accordance with the best standards and practices.
- Vendor submitting a proposal agrees that all data, records and information which proposer, its agents and employees obtain access to, create, and which are the subject of this proposal, remain at all times exclusively the property of the Arena. It is also agreed that all such data, records and information constitute, at all times, proprietary information of the Arena and that proposer will not disclose, provide or make available any such proprietary information in any form to any person or entity. In addition, vendor submitting a proposal further agrees that it will take reasonable steps and the same protective precautions to protect Arena's proprietary information from disclosure to third parties as with the proposer's own proprietary and confidential information.

TIMELINE:

- Engineering, professional services, hardware procurement and installation, commissioning, testing, and training with a substantial completion date July 31, 2023.
- Vendor must submit a schedule of anticipated workdays to the Special Projects team for approval and must account for events as follows:
 - Event Days – crews allowed onsite from 7am – 3pm when the event occurs in the evening;
 - Crews will not be allowed onsite when an event occurs in the morning and/or afternoon (e.g., Disney on Ice matinees and school shows); and
 - Non-Event Days – crews allowed onsite for extended hours as needed.

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WARRANTY:

- An inclusive itemized package encompassing all warranties, licenses, and maintenance contracts on all hardware and software as part of the proposal for five (5) years from the day of system acceptance and sign-off.
- Warranty period will commence on the day of system acceptance and final sign-off. Sign-off will not be awarded until the conclusion of five (5) successful, issue free, consecutive events.

RESTRICTIONS AND QUALIFICATIONS:

- The proposed Vendor must have the following experience and certifications:
 - Must be a firm with at least eight (5) years of successful experience with projects of similar scope.
 - Vendor shall provide a list of a minimum of three (3) facilities (facility, contact name, title, address, and current phone number) where the Vendor has provided equipment and services of equivalent size and scope within the last two (2) years.
 - Vendor shall provide at least five (5) projects of equivalent size and scope within the last two (2) years.
 - Proof of completed projects must be submitted at time of proposal.
 - Meet all deadlines to ensure successful implementation.

INSURANCE:

- Vendor shall purchase and maintain during the entire project and for two years after project completion insurance with the minimum limits and coverage shown below from insurance companies acceptable to BPL. BPL has the right to reject unacceptable insurance carriers.

STANDARD INSURANCE REQUIREMENTS	
Coverage Type	Limits
General Liability	
Auto Liability (All Hired Non-Owned)	
Worker’s Compensation	

- Vendor shall carry standard ISO General Liability coverage, written on an occurrence basis including Completed Operations. Coverages on an occurrence basis shall be maintained without interruption from date of commencement of the Vendor’s Work until date of final payment or date coverage is required to be maintained after final payment to the Vendor, whichever is later. The coverage must be endorsed to name Basketball Properties, Ltd., City of Miami, and Miami-Dade County as additional insureds on a primary and non-contributory basis.