

The previous contract expired in 2018 and was not renewed. Services were provided by University of Florida for 5 years at \$88,000.

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This document is a draft Scope of Services for a future noncompetitive contract Miami-Dade County anticipates entering into. Scope of Services is subject to change without notice. This is not an advertisement.

Miami-Dade County is seeking to establish a 5-year contract to purchase forensic anthropologist services, on a non-exclusive basis, for the Miami-Dade County Medical Examiner Department (ME).

PROJECT BACKGROUND

Forensic Anthropology, a sub-field of applied anthropology and physical anthropology, uses a cross disciplinary approach to determine an individual's identity, time since death, cause of death, and the manner of death. Under this contract, the awarded vendor shall assist in the identification of deceased individuals whose remains are decomposed, burned, mutilated or otherwise unrecognizable.

SCOPE OF SERVICES

Miami-Dade County hereinafter referred to as the "County" the ME is seeking forensic anthropology services. The awarded vendor shall be Board Certified by the American Board of Forensic Anthropology. Additionally, it is preferred that the awarded vendor have at a minimum 10 years of professional experience in the practice of forensic anthropology in a medicolegal death investigation system.

Services to be provided:

The awarded vendor shall:

1. Perform scientific analyses of skeletonized, decomposed, fragmented, burned, or otherwise unidentifiable remains, and use all other proper and necessary investigative procedures to advise and aid the Medical Examiner Department (ME) in the identification of deceased persons to include: determination if the remains are human, development of a biological profile, identification of any injuries or damage to the remains that could affect the cause of death and any other forensic anthropologic analysis that will aid in either identification or determination of cause of death.
2. Within 30 days of receipt, review and provide a biological profile on all cases involving skeletal remains. All other reports shall be completed within 120 days.
3. Provide all written, photographic, and radiographic documentation from cases which come under the jurisdiction of the ME.
4. Provide the following services at the ME's facility upon the request of Miami-Dade County (County) as follows:

- Lecture and hands-on experience to participate in all Medicolegal Death Investigation Courses sponsored by the Department. Minimum service level is four (4) times per year.
 - Provide forensic anthropology instruction to ME staff members, forensic pathology fellows, and course participants in the field of forensic pathology. Minimum service level is two (2) times per year.
5. Secure and maintain all remains under secure conditions and return them to the County when his/her analysis is completed in a proper manner.
 6. Provide testimony as an expert, as required by the County.