

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

<input checked="" type="checkbox"/> New contract	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input type="checkbox"/> SS	<input checked="" type="checkbox"/> BW	<input type="checkbox"/> Emergency	Previous Contract/Project No. BW9880-FR
<input type="checkbox"/> Re-Bid	<input type="checkbox"/> Other	LIVING WAGE APPLIES: __YES <input checked="" type="checkbox"/> NO				

Requisition/Project No: BW10006-0/21

TERM OF CONTRACT: 2 YEAR(S) WITH 0 YEAR(S) OTR

Requisition/Project Title:- Medical Managed Care Consulting Services

Description: The County is contracting with Public Consulting Group, Inc., for consulting services for assistance in increasing the Medical Managed Care reimbursement rates through the Certified Public Expenditures for Emergency Medical Services and Medicaid Managed Care Supplemental Payment programs.

User Department(s): Miami-Dade Fire Rescue (MDFR) Department

Issuing Department: ISD Procurement Contact Person: Manny Jimenez Phone: 305-375-4425

Estimated Cost: \$240,000 Funding Source: Fire District Funds REVENUE GENERATING: No

ANALYSIS

Commodity/Service No: <u>918-12, ANALYTICAL STUDIES AND SURVEYS, CONSULTING, SIC:</u>			
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input checked="" type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:	N/A	Public Consulting Group, Inc	Same
Small Business Enterprise:			
Contract Value:		\$1,740,000	Same
Comments: Previous Contract No. BW9880-FR			
Continued on another page (s): ____ Yes <input checked="" type="checkbox"/> No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: Manny Jimenez

Date to SBD: 07-08-2019

Date Returned to PM: _____

APPENDIX A SCOPE OF SERVICES

1. Introduction/Background

Miami-Dade County, hereinafter referred to as the County, as represented by the Miami-Dade Fire Rescue (MDFR) Department, is contracting for consulting services for assistance in increasing the Medical Managed Care reimbursement rates through the Certified Public Expenditures for Emergency Medical Services and Medicaid Managed Care Supplemental Payment programs. The goal is maximizing supplemental reimbursement while reducing audit risk and maintaining compliance with ever-changing state and federal policies.

2. Services to be Provided

The Contractor shall provide the following services:

A. Project Management

1. Review MDFR materials to ensure compliance with all state and federal reporting guidelines.
2. Keep MDFR informed of imminent changes related to Medicaid cost reporting policies.
3. Starting in 2020, Ground Ambulance Providers and Suppliers must submit Medicare cost reports. The Contractor shall provide MDFR updates on this program, highlighting reporting requirements, as they come available. If selected to report, the Contractor shall provide Medicare cost reporting services and audit assistance to meet reporting requirements.

B. Managed Care Program Initiation and Operations

1. Support MDFR in establishing the legal and operational ground to participate in the Managed Care program.
2. Draft supporting documentation and flow processes for presentation to MDFR and County officials.
3. Assist with messaging and review presentations for governmental relationship staff as needed.
4. Provide guidance and support to enter into contracts with Managed Care Organizations (MCO).
5. Ensure compliance with managed care reporting requirements.
6. Monitor claims and cash flows of Managed Care program to ensure MDFR receives appropriate benefit from the program and has met documentation needs.
7. Assist with the reconciliation of payments against actual payments and transports. Specific steps included in this would be as follows:

- a) Build three MCO supplemental payment models. These models shall consider per trip costs, trip counts, and unique provider characteristics. The Contractor shall present these models to MDFR and answer all related questions;
- b) Using the completed models, the Contractor shall provide a detailed projection so that MDFR can understand and evaluate the full fiscal impact of supplemental payment options;
- c) The Contractor shall be available to MDFR to answer questions related to the impact of the projection, including money flow, reporting requirements, and impact on related processes;
- d) The Contractor shall develop all documents and supporting materials necessary for CMS program review and approval;
- e) Additionally, the Contractor shall work with the American Health Care Association (AHCA) on behalf of MDFR to provide assistance through the Request for Additional Information (RAI) process to answer Center for Medicare/Medicaid Services (CMS) questions to encourage program approval. The Contractor shall provide a summary of this work to MDFR monthly.

C. Managed Care Program Initiation

In addition to the steps outlined above to gain statewide approval and implementation of MCO transports in the PEMT program, MDFR will need to make necessary preparations to participate in the program. This will include ensuring that all documentation and processes are established to support participation, gathering necessary data, and informing interested parties. The Contractor shall assist in this work as follows:

1. Provide MDFR with a detailed list of anticipated legal, documentation, and data needs to support participation.
2. Review the list against current resources and assist MDFR in drafting and/or revising any necessary processes or documentation.
3. Provide recommendations on how MDFR can best fund the required portion of the MCO state share.
4. As needed, act as an advisor on messaging with MDFR governmental relations staff and/or others involved in securing participation in the MCO PEMT program.
5. As needed, act as an advisor to MDFR in support of MCO negotiations. This may include preparing meeting materials, modeling negotiation strategies, and other analytical support to support MDFR.

D. Managed Care Program Operations

Once the above activities are complete, and MDFR is prepared to participate in the MCO PEMT program, the Contractor shall be prepared to serve as an advisor for this portion of the PEMT program as well. In addition to those services outlined in the Cost Report Review task, the Contractor shall also perform the following, specifically related to participation in the MCO Program. The Contractor shall also assist in this work as follows:

1. As supplemental payments are made to MDFR, the Contractor shall perform a review and reconciliation of payments to ensure that MDFR is appropriately reimbursed. Findings from the review shall be presented to MDFR in a summary document.
2. Between payments, the Contractor shall assist MDFR in ensuring that the cash flows for the supplemental MCO payments are accurate. The Contractor shall report any findings of concern to the program manager on a monthly basis.
3. In addition to those reporting requirements covered under the Cost Report Review task, Contractor shall monitor those requirements specific to the MCO program to ensure compliance with all necessary requirements.
4. The Contractor shall review the MCO model annually and recommend any adjustments to AHCA on behalf of MDFR based on interim payments and annual reconciliation.

3. Additional Services

If services are required which are related to, but not included in the Scope of Services for the Medical Managed Care Reimbursement Consulting Services, the County may request the Contractor to provide additional Services. The County reserves the right to award additional similar services for, and updates to, the previously awarded Scope of Work. The County may use either Supplemental Agreement or the Work Order Proposal Request (WOPR) process to request additional services under this contract. All additional services must be preapproved in writing by the Project Manager (Assistant Director, MDFR Department).