



Small Business Development Division Project Worksheet

Project/Contract Title: THIRD PARTY ADMINISTRATOR FOR FLEXIBLE SPENDING ACCOUNTS
Project/Contract No: BW9990-0/22
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$233,428.00
Description of Project/Bid: THIRD PARTY ADMINISTRATOR FOR FLEXIBLE SPENDING ACCOUNT FOR COUNTY EMPLOYEES

Funding Source: EMPLOYEE CONTRIBUTIONS
Received Date: 09/19/2018
Resubmittal Date(s):

Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project indicates a No Measure is appropriate for this project as this is Bid Waiver awarded to AxisPlus Benefits Corporation.

There are nine (9) SBE Certified firms under these commodity codes.

Commodity Code: 91869-Insurance Consulting; 94842-Health Care Management Services

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Insurance Consulting	SBE/GS			
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside	Tier 2 Set Aside		
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)	Goal	Bid Preference	
No Measure	Deferred	Selection Factor	
CWP	SBD Director		Date

Launie Johnson 9/24/18
SBD Director Date